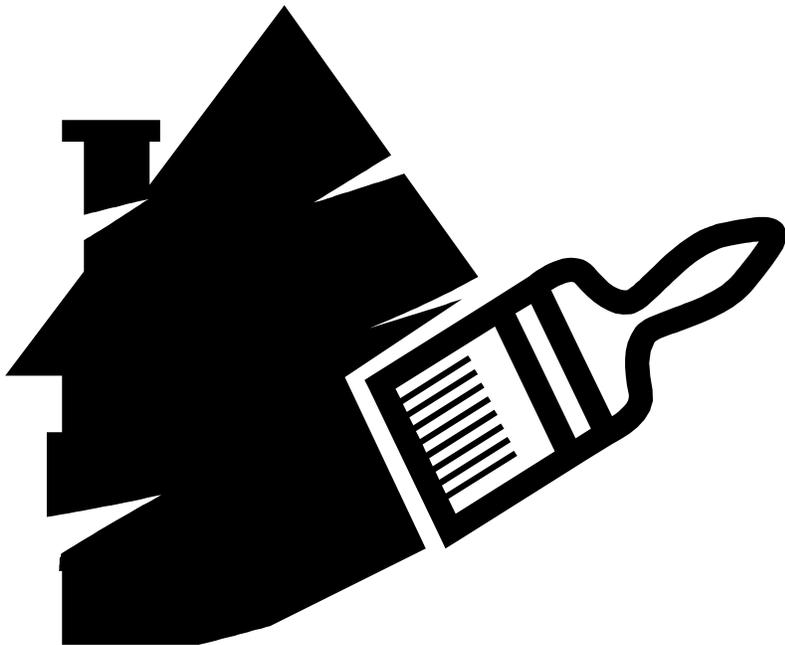


Ten Year Plan to End Homelessness in Clallam County



Clallam County
223 E 4th Street, Suite 4
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Submitted December 2005

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Background and Plan Requirements

Background:

Historically, although several counties have provided housing and supportive services to local homeless, Washington State as a whole has had no coordinated statewide plan for reducing the homeless population.

E2SHB 2163: *Homelessness Housing and Assistance Act* was signed into law in 2005. The bill's intent is to create a coordinated state plan that includes making more accurate counts of the homeless, creating additional housing and supportive services, addressing systemic, policy, and legal barriers to ending homelessness, and tracking outcomes of those who receive assistance. The bill asks local governments to create and implement a local 10-year plan to reduce homelessness by 50% by 2015. The effective start date was August 1, 2005.

Under this bill, a \$10 surcharge is added for filing documents with the county auditor. The surcharge is expected to generate \$15-\$20 million statewide each year. Two percent of funds may be used for county administrative expenses. Of the remainder, 60% is allocated for local programs and projects directly impacting the reduction of homelessness in the county. Homeless housing, homeless supportive services, eviction prevention programs, and other projects that directly reduce homelessness are eligible. The remaining 40% is allotted to the Department of Community, Trade and Economic Development (CTED). Local governments can apply for funds from CTED's Homeless Housing Grant Program, created under this bill.

Establishment of the Clallam County Homelessness Task Force:

The Clallam County Board of Commissioners passed a resolution that established the Clallam County Homelessness Task Force, as required by the legislation. The task force is an advisory committee to the Clallam County Board of Commissioners. Members of the task force are representatives from Clallam County Health and Human Services; the cities of Port Angeles, Sequim and Forks; Clallam County Tribal Governments; Olympic Medical Center; Clallam County Housing Authority; Peninsula Community Mental Health, Healthy Families; West End Outreach; Serenity House of Clallam County; Olympic Community Action; United Way of Clallam County; WorkSource, and a representative from the local homeless community.

Expectations of the Task Force:

The Clallam County Homelessness Task Force will meet up to four times a year, with the charge to:

- Adopt and begin implementation planning for a local 10-year plan to end homelessness by 50% by 2015
- Supervise continuing development and implementation of the 10-year plan, and
- Make funding recommendations to the Clallam County Board of Commissioners

The Draft 10-Year Plan to Reduce Homelessness in Clallam County:

Clallam County has been a leader in the development of a Continuum of Care to address homelessness, counting our homeless, and developing a plan to end local homelessness. The Continuum of Care/ Shelter Providers Network has been meeting since 1989, working to identify and address gaps in services and coordinate delivery of services to local homeless individuals and families. It is comprised of representatives from housing (shelter, transitional, permanent), social services, health care, domestic violence, mental health, veterans, church groups, substance abuse, education, employment, tribal, and legal services. The Continuum of Care has administered local point-in-time homeless counts for the last three years. The group began working on a 10-year plan in 2004, with numerous drafts developed, disseminated, and discussed during meetings and at two public forums. **The plan was modified to comply with the legal requirements of E2SHB 2163; a draft is attached for review and approval by the members of the Clallam County Homelessness Task Force.**

State Criteria for Planning:

There is wide latitude concerning the format and content of local strategic plans. However, plans must contain at a minimum:

- Section 1 - Plan contact information
- Section 2 - An accounting of the number of homeless persons
- Section 3 - An inventory of existing homeless housing, homeless housing under development, and unmet need for homeless housing
- Section 4 - Description of the homeless services system
- Section 5 - A summary of the local strategic plan, including objectives to address specific homeless subpopulations, and associated strategies and activities

The plan must contain a summary format. The use of a common format will allow CTED to compile a statewide portrait of the people who are homeless, existing infrastructure, and planned strategies. The plan must address certain performance measures and a data system for collection and reporting of outcomes.

Local Plans are Expected to be a First Draft, Not a Final Fully-Formed Vision:

Over time as better information is collected and experience is gained implementing local plans, local plans can be refined and expanded. It is expected that most of the plans adopted by December 2005 will contain broadly-defined activities, budgets that are rough estimates, and strategies that will need to be adjusted and expanded in future drafts.

Plan Summary Elements:

The plan summary should contain the following elements:

A county can omit any of objectives 1-4 if there are not a sufficient number of homeless persons in that category to warrant a response.

- Objective 1: Reduce the number of homeless families.
- Objective 2: Reduce the number of non-chronically homeless individuals.

- Objective 3: Reduce the number of chronically homeless individuals.
- Objective 4: Reduce the number of homeless youth.
- Objective 5: Conduct adequate data collection and planning to efficiently manage limited resources for homelessness.

*By December 2005: Objectives 1-4 must have **one or more** of the following strategies:*

- Housing Strategy
- Prevention Strategy
- Income Strategy
- Health Strategy

Each objective must have **at least** one Short Term Activity **or** Long Term Activity.

Short Term Activities must be started in the next two years, potentially achievable using available resources and under existing policies/laws, assigned to a specific responsible party (who will at least begin the planning process, if not the final implementation) (*optional for December 2005 deadline*) and include a tentative intermediate outcome (*optional for December 2005 deadline*)

Long Term Activities are started in more than two years and implicitly not achievable given current resources, policies, laws, community priorities or political will.

The statute allows cities to create their own plan or to ask the County to develop a regional plan. In Clallam County, all three incorporated cities have requested that the County formulate the plan and act as the planning agency.

Section 1 – Contact Information

Jurisdiction:	Clallam County
Other Jurisdictions Represented in this Plan:	Cities of Sequim, Port Angeles and Forks
Date of Plan Adoption:	December 13, 2005

Jurisdiction Contact Person		Plan Contact Person	
Name:	Florence Bucierka	Name:	Kathy Wahto
Title:	Clallam County Health and Human Services	Organization:	Serenity House of Clallam County
Address:	223 E 4th Street, Suite 14	Address:	PO Box 4047
	Port Angeles, WA 98362		Port Angeles, WA 98363
Phone:	360-417-2366	Phone:	360-452-7224
Email:	fbucierka@co.clallam.wa.us	Email:	serenity@olypen.com
Fax:	360-417-2583	Fax:	360-452-0806

Planning Group Name:	Homelessness Task Force
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Planning Body Members:

Name	Agency	Representing
Mark Madsen	City of Port Angeles	City of Port Angeles
Bryon Monohon	City of Forks	City of Forks
Walt Schubert	Mayor, City of Sequim	City of Sequim
Florence Bucierka	Clallam County Health and Human Services	Clallam County
Bert Black	Quileute Tribe	Tribal Governments
Liz Stewart	Olympic Medical Center	Olympic Medical Center
Pam Tietz	Clallam County Housing Authority	Housing Authority
Don Zanon	Peninsula Community Mental Health Center	Peninsula Community Mental Health Center
Beth Palmer	Mental Health Section West End Outreach Services	West End Outreach Services
Kathy Wahto	Serenity House	Serenity House
Steve Passey	Olympic Community Action	Olympic Community Action
Jody Moss	United Way	United Way
Mike McEvoy	WorkSource	WorkSource
Tracey Schilling	Evergreen Village	Homeless representative
Laurey Hansen-Carl	Healthy Families	Healthy Families

Section 2 – Homeless Populations and Subpopulations

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Homeless Individuals	77	63	364	504
2. Homeless Families with Children	23	42	90	155
2a. Persons in Homeless Families with Children	70	117	235	422
Total (lines 1 + 2a only)	147	180	599	926
Part 2: Homeless Subpopulations	Sheltered		Unsheltered	Total
1. Chronically Homeless	27		71	98
2. Severely Mentally Ill	208			
3. Chronic Substance Abuse	44			
4. Veterans	74			
5. Persons with HIV/AIDS	8			
6. Victims of Domestic Violence	176			
7. Unaccompanied Youth (Under 18 years of age)	27			
8. Single Adult Men*				
9. Single Adult Women*				
10. Chronically Physically Disabled*				

*Optional

All homeless population numbers are from the unduplicated point-in-time count conducted on January 25, 2005. Data is derived from face-to-face surveys of people who self-identified as homeless at that time.

Section 3 – An Inventory of Existing Homeless Housing, Homeless Housing Under Development and Unmet Need for Homeless Housing

A. EMERGENCY SHELTER													
Provider Name	Facility Name	HMIS			Geo Code	Target Pop.		2005 Year-Round Units/Beds				2005 Other Beds	
		Part. Code	Number of Year-Round Beds			A	B	Family Units	Family Beds	Individual Beds	Total Year-Round	Seasonal	Over-flow/Voucher
Current Inventory			Ind.	Fam.									
Serenity House	Single Adult Shelter	A	40		539009	SMF				40	40	15	0
Serenity House	A Place for Families	A		32	539009	FC		8	32		32		
Serenity House	Sequim Family Shelter	A		4	539009	FC		1	4		4		
Forks Abuse Program	Shelter	S	2	9	539009	M	DV	3	9	2	11		
Healthy Families	Safe Homes	N		4	539009	FC	DV	2	4		4		
Healthy Families	Shelter	N		16	539009	FC	DV	7	16		16		
St. Andrews Church	Shelter	S			539009	SMF					0	2	
West End Outreach	Shelter	A	2	11	539009	M		3	11	2	13		
Various agencies	Motel Vouchers	S			539009	M		8	32	4	36		6
TOTALS			44	76		TOTALS		32	108	48	156	17	6
Under Development		Anticipated Occupancy Date											
						TOTALS		0	0	0	0	0	0
Unmet Need						TOTALS		6	24	25	49		

SMF = only Single Males and Females (18 years and older with no children); FC = only Families with Children; M = mixed populations; DV = only Domestic Violence victims

B. TRANSITIONAL HOUSING													
Provider Name	Facility Name	HMIS			Geo Code	Target Pop.		2005 Year-Round Units/Beds				2005 Other Beds	
		Part. Code	Number of Year-Round Beds			A	B	Family Units	Family Beds	Individual Beds	Total Year-Round	Seasonal	Over-flow/Voucher
Current Inventory			Ind.	Fam.									
Serenity House	Serenity Court	A	4	18	539009	M		6	18	4	22		
Serenity House	Evergreen Family Village	A	0	64	539009	FC		16	64		64		
Serenity House	Single Adult Shelter	A	10	0	539009	SMF				10	10		
Serenity House	TBRA scattered sites	A	10	40	539009	M		9	40	10	50		
Healthy Families	Rose House	S	0	12	539009	FC	DV	4	12		12		
Peninsula Community Mental Health	Second Street House	A	18	0	539009	SMF				18	18		
Peninsula Community Mental Health	Co-occurring House	A	4	0						4	4		
TOTALS			46	134		TOTALS		35	134	46	180	0	0
Anticipated Occupancy Date													
Under Development													
Serenity	One Home-WFF	1/1/06			539009	FC		15	60		60		
Several	TTH program	2/1/06			539009	M		10	40	20	60		
TOTALS								25	100	20	120		
Unmet Need						TOTALS		69	218	140	358		

C. PERMANENT SUPPORTIVE HOUSING											
Provider Name	Facility Name	HMIS			Geo Code	Target Pop		2005 Year-Round Units/Beds			
		Part. Code	Number of Year-Round Beds			A	B	Family Units	Family Beds	Individual /CH Beds	Total Year-Round Beds
Current Inventory			Ind.	Fam.							
Peninsula Community Mental Health	Sunbelt Apartments	S	7		539009	SMF				7	7
PCMHC	5 group homes	S	24		539009	SMF				24	24
West End Outreach	Homestead Apts	S	5	15	539009	M		5	15	5	20
TOTALS			36	15	TOTALS			5	15	36/0 CH	51
Anticipated Occupancy Date											
Under Development											
West End Outreach	811 project		6-1-07		539009	SMF				11	11
Tempest perm supp			6-1-06		539009	SM	CH			15	15
PCMHC	group home		1-1-06		539009	SMF	CH			5	5
TOTALS					TOTALS					31/20 CH	31
Unmet Need						TOTALS		15	45	150/100 CH	

TENANT BASED RENTAL ASSISTANCE VOUCHERS TARGETED TO HOMELESS PERSONS

Provider Name	Geo Code	Target Pop		Family Units	Family Beds	Chronic Individual Beds	Individual Beds	Total Year-Round Bed Equivalents
		A	B					
Housing Authority Services: SHCC, HFCC, WEO, Forks Abuse	539009	CH, DA, DV. Families		25	75	5	12	92
			TOTALS	25	75	5	12	92

HOUSING CHOICE VOUCHERS (SECTION 8) TARGETED TO HOMELESS PERSONS*

Provider Name	Geo Code	Target Pop		Family Units	Family Beds	Chronic Individual Beds	Individual Beds	Total Year-Round Bed Equivalents
		A	B					
			TOTALS	0	0	0	0	0

*The Housing Authority of Clallam County does selection categories for homeless families with children exiting transitional housing.

Section 4 – Homeless Services Needs in Clallam County

Homeless people in Clallam County have an array of unmet needs besides housing. Non-housing services that are currently not being adequately met include:

- the most basic survival needs; i.e.: short-term emergency shelter, food, clothing, medical and dental care.
- maintaining survival and improving the quality of life; such as recovery from addiction, mental health services, domestic violence intervention, improving poor credit histories, parenting classes, support groups and childcare assistance.
- long term goals; including employment counseling, restorative justice, job training, job retention counseling, employment placement and access to income-enhancing benefits.

Supportive services enable homeless people to access assistance, referrals to appropriate housing and the tools they need to retain permanent housing. We must create the local community supports, or infrastructure, to enable homeless populations to succeed in housing. The level of supportive services required will vary from household to household. Some individuals and families require daily contact, while others may only need once a month contact. The amount of services may change over time, as well. Many require intensive support initially, which can taper off over time. However, there will always be some individuals and families requiring intensive support indefinitely

Meeting Basic Needs for Survival:

People are only able to focus on long-term planning and action if their basic needs are met. When a person is hungry, cold, or in need of medical attention, it is difficult to think about looking for work, signing up for additional schooling, or doing counseling. Part of the plan to prevent future homelessness requires that basic needs be met as a matter of course. Providers such as the Serenity House and St. Vincent de Paul will continue to offer emergency shelter to the extent they are able as long as the need exists. The Volunteers in Medicine of the Olympics Clinic (VIMO), Dungeness Valley Wellness Clinic and the OlyCAP dental clinic will provide health care to homeless, very low-income, and destitute clients. The local food and clothing banks will contribute to meeting these remaining basic needs.

Developing stability and improving quality of life:

With a foundation of survival resources in place and help from the community, homeless people can turn their attention to developing skills to keep these basic resources in place. This will involve addressing the multiple auxiliary issues that have contributed to homelessness and diminished their quality of life.

Some ways to help meet these intermediate needs include but aren't limited to:

- providing mental health and chemical dependency services at or in collaboration with the VIMO clinic and other free clinics like the Dungeness Valley Wellness Clinic, for homeless clients without Medicaid or a mental health provider
- strengthening and expanding case management services to homeless individuals and families, with a focus on household assessment and appropriate housing choices

- ensuring availability, appropriateness, eligibility and affordability of counseling programs for homeless families and individuals, including mental health crisis, domestic violence crisis, substance abuse crisis, and parent/youth conflict
- identifying ways to increase availability of childcare subsidies for homeless and low-income working households, expand availability of childcare for non-traditional hours/days, increase therapeutic childcare options
- expanding supportive services to help youth to reunify with families or live independently (e.g. family mediation, counseling, living skills classes, tutoring, housing placement, education and employment placement)

Section 5 – Summary of the Clallam County Draft Homeless Strategic Plan

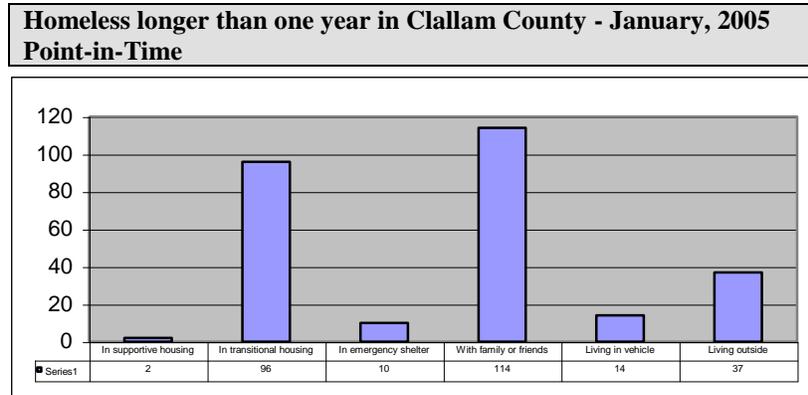
Decent housing is a basic human right for everyone.

In Clallam County, despite the efforts of a number of local agencies and churches to provide help with housing and other basic survival needs, and agencies that help address additional employment, education, health, mental health, and substance abuse issues, a startling number of individuals and families remain homeless in Clallam County.

The second annual point-in-time count of the homeless conducted in January 2005 found the following:

- 1,050 homeless individuals: 63% from Port Angeles/Central County, 31% from Forks/West County, and 6% from Sequim/East County.
- 465 were singles, and 157 were families with children (237 minor children)
- 74 were veterans
- 398 self-reported having physical, medical, or mental health disabilities
- 80% indicated their last permanent address had been in Clallam County.

Surveyed individuals and families cited key reasons for becoming homeless as being drug and alcohol use, lack of money to pay rent/mortgage, and family break-up/domestic violence. A number of individuals were chronically homeless, having lived on the streets for over a year or having recurring bouts of being homeless.



The housing continuum in Clallam County is well established and works efficiently for many homeless households. But for some individuals and families, the system is a closed cycle, as they shuffle from service to service to back to the street. It is this group that is the focus of the 10-year plan to end homelessness.

The Process Used to Address the Problem:

Clallam County is participating in a national effort to end homelessness. In 2004, the Shelter Providers' Network (the local Continuum of Care) began a process to answer questions about why some individuals and families remain homeless and where to focus local efforts. A draft 10-year vision was completed in March 2004; this draft has been submitted to stakeholders in the

community for review. This includes submission of the draft to the newly formed SHB2163 Homelessness Task Force. A detailed action plan to implement the strategies and a financial blueprint describing needed resources, costs, and benefits has been developed and is attached. The goal is to have this effort be as community-wide as possible, including business and civic leaders, law enforcement officials, school districts, United Way, housing developers, hospital administrators, churches, service providers, and homeless individuals and families.

The Community Cost of Homelessness:

Homeless providers have learned that 10% of the entire homeless population consumes over 50% of the resources (Burt, Laudan & Lee, 2001). These are the chronically homeless individuals, who heavily use expensive public resources including emergency rooms, psychiatric treatment, detox facilities, shelter and law enforcement.

Housing Lowers Community Costs:

Providing housing actually saves money. A mentally ill homeless person uses \$41,000 annually in publicly funded services; putting that person into supportive housing can decrease costs by \$16,000 (Riley, 2004). This was confirmed by a recent study by Portland State University showing that homeless people spend 65% less time in hospitals and visit the emergency room 51% less once they move into permanent supportive housing.

Seven Principles Underlying the 10-Year Plan:

1. **All homeless populations** will be addressed, including chronically homeless, families with children, and unaccompanied youth.
2. We will adopt **strategies that fit local needs and address local priorities**, including differences between Sequim, Forks, and Port Angeles, and varying needs of the homeless.
3. Goals, strategies, and outcomes will be done in a **coordinated, collaborative** manner that can address a diverse population.
4. The focus will be on **measurable results** that are **sustainable** and **financial feasible**.
5. We will be **assertive in identifying resources, innovations, and best practices** at the state and federal levels.
6. We will **track outcomes and be data-driven** in monitoring and improving the plan.
7. We will **engage and galvanize our local community** over this issue, looking for creative partnerships and reporting progress to the community.

The goal of the 10- year plan is to end homelessness in Clallam County.

- Reduce the number of homeless families.
- Reduce the number of non-chronically homeless individuals.

- Reduce the number of chronically homeless individuals.
- Reduce the number of homeless youth.
- Conduct adequate data collection and planning to efficiently manage limited resources for homelessness.
- Ensure affordable and accessible medical and dental care for homeless families, non-chronically and chronically homeless individuals, and homeless youth.
- Improve income and savings levels of homeless families, non-chronically homeless individuals, and homeless youth.
- Increase legislative and advocacy support and funding for the homeless.



Strategies for Accomplishing the Objectives

include providing an infrastructure and services to prevent homelessness, developing and providing housing choices, increasing income levels, and ensuring adequate, available, and affordable health care and services for the homeless.

Affording a place to live: The cost of renting a two-bedroom apartment at current Fair Market Rent (FMR) in Clallam County:			
FMR for 2-bedroom	\$ 577	Wage needed to afford FMR	\$ 11.09
Affordable for minimum wage	\$ 382	Minimum wage	\$ 7.35
Affordable for SSI pay	\$ 165	SSI wage conversion	\$ 3.13

Actions that Will Get Results:

To achieve our goal of reducing, and eventually, eliminating homelessness in Clallam County, we must move on more than one front simultaneously.

Step 1: We will *prevent* homelessness through timely financial assistance, counseling and intervention. We will demand effective discharge planning linked to housing.

The Problem: In Clallam County, there are a significant number of cost-burdened households, whose financial situation puts them very much at risk of losing housing.

Homelessness can happen when:

- A parent is forced to stay home with a sick child and loses income, or even their job, due to excess sick hours
- A prolonged illness or sudden accident may result in loss of employment
- A dip in the economy can lead to job lay-offs
- A domestic dispute (domestic violence, parent/youth conflict) may result in a member leaving the household and becoming homeless
- An individual placed in a hospital, jail, foster care, substance abuse treatment center, or mental health hospital for an extended period of time returns to the community with limited financial resources.



Solutions: It is more cost-effective and less disruptive to families and individuals to help them maintain their current housing than to admit them into a shelter or transitional housing program after they have lost housing.

Prevention activities will include:

- Increasing funding available to pay for deposits and time-limited rental subsidies
- Providing case management and living skills training to recipients of deposits and rental subsidies
- Using prevention centers as access points for ‘current vacancies’ list, and for homeless intake, screening, and placement
- Expanding prevention services into Sequim and Forks
- Providing family reconciliation services to help families reunify, as appropriate
- Working with landlords to develop payment, security and other arrangements that will allow for continued housing
- Identifying barriers to discharge planning in local institutions, and advocating for necessary system changes and financial support for discharge plans
- Providing post-discharge services (case management, living skills information, referrals) to households leaving emergency shelter or transitional housing programs for permanent housing

Step 2: We will move homeless people into housing first.

The Problem: It has been found that many homeless individuals and families fare better in the long run from gaining permanent housing as quickly as possible, versus remaining in emergency shelter or transitional housing for an extended period of time. This requires an adequate supply of affordable (up to 30% AMI), accessible, and appropriate permanent housing. In some circumstances, residents will have better success in remaining in permanent housing if supports are added, such as easy access to counseling, veterans assistance, health care, case management, and substance abuse recovery support. In the past year, rents have increased an average of 25% and are expected to continue to increase, while wages for the employed and income for the disabled have not substantially increased.

Solutions: The following were identified at the 2004 Planning Forum as being important housing needs to be addressed:



- *Preserving affordable housing* – Several apartment complexes, including USDA and other tax-credit projects, that house low-income individuals and families throughout the county, have been targeted to be preserved as low-income units. We will advocate for impact fees, low-interest loans, or grants to maintain the housing.
- *Bringing substandard housing up to standard levels* - Housing slated for removal/demolition will be moved to publicly owned lots and renovated. RV housing will be developed. We will advocate for city and county rehab assistance to be made available to low-income home owners and landlords who agree to rent to homeless or very low-income tenants.

- *Constructing additional affordable housing for very low-income or destitute households* – At least 175 rental units need to be developed in the next five years, some with short-term rental subsidies available. 100 households will participate in existing Home Ownership programs (USDA, Housing Authority, Habitat for Humanity, Housing Land Trust).



- *Ensuring access to housing for individuals with special situations or needs, such as domestic violence, mental health issues, veterans status, disabilities, or felons* – Beyond rent subsidies and other assistance, faith-based organizations and churches will be enlisted, and a non-profit property management company developed, to assist with securing housing for hard-to-house populations.
- *Supporting integrated housing and transition-in-place programs* – These programs allow households to remain in their current housing when exiting a transitional housing program.

Step 3: We will increase the supply of permanent supportive housing.

The Problem: Without on-going professional support (case management, counseling, health care monitoring), chronically homeless individuals and families who suffer from multiple disabilities and barriers frequently fail to maintain permanent housing. **For these individuals, homelessness has become a way of life.** The number of chronically homeless is increasing in the county due to increased substance abuse problems, changes in the mental health system, and serious untreated medical and physical problems in the aging homeless population. The amount of supportive permanent housing is very limited compared to the need.

Solutions: To eliminate chronic homelessness in Clallam County, 150 units of permanent supportive housing will be developed over the next 10 years, through renovation or new construction.

This will involve:

- Engagement of and coordination with, mental health, hospitals and clinics, substance abuse, law enforcement, courts, business, and tribal representatives to locate funding sources, advocate for treatment on demand, and develop an integrated service delivery system
- An intensive outreach plan to the chronically homeless, including organized outreach events (Project Homeless Connect)
 - Constructing permanent 811 units and renovating scattered site and non-scattered single room occupancy units, larger apartments, and houses
 - Converting aged motel units and some emergency and transitional housing units into permanent supportive housing



TEAMWORK

Step 4: We will provide sufficient and coordinated supportive services delivery.

The Problem: Significant gaps in services to homeless populations exist in our county. Clallam County is fortunate to have strong interagency collaborations in place already. The Shelter Providers' Network, comprised of agencies, churches, and other programs that provide

emergency, transitional, and permanent housing to the homeless, has met monthly on a continuous basis since 1989.

The objective now is to further expand upon what already exists in the community and to develop a tiered system for determining the amount and types of supportive services needed by each individual household.

As the political and economic climate change, resources ebb and flow. Homeless individuals and families require that basic needs of shelter, food, clothing, health and dental care be met. Beyond this, supportive services (case management, life skills information, employment support, counseling, substance abuse recovery assistance, education, transportation, child care) must be adequate, accessible and affordable. Resources that currently exist must be maintained, and certain areas require enhancement.

Solutions: The following areas have been identified as supportive services to be maintained or further developed:

- Maintaining access to free community clinics. Expanding hours and times of operation, and enhancing program by adding mental health and chemical dependency services
- Maintaining a low-cost dental clinic and expanding services to all parts of the county
- Refining assessment tool used with homeless households, to determine appropriate type of housing (shelter, transitional, short-term rental assistance, permanent with or without supportive services)
- Expanding supportive services to homeless youth, to include family mediation, counseling, tutoring, housing placement, and more emphasis on employment, education, case management, and living skills training



- Developing Homeless Housing Task Force committee to address employment and economic opportunity issues of the homeless.
- Enhancing relationships with tribal housing authorities.
- Increasing subsidies and availability for childcare.
- Ensuring availability of public transportation to meet needs of working households.
- Expanding availability of restorative justice and other legal assistance programs,(mental health court, drug court) to help with maintaining or obtaining housing by expunging felonies and clearing outstanding warrants.
- Advocate for policy changes, funding increases, improvements to discharge planning, and development of a fair housing counseling program.

We expect results. By the end of 2005, we will have engaged the community in a broad array of opportunities for participation, we will have increased the number of households receiving prevention assistance by 50, we will have 26 units of permanent supportive housing underway and will have added 25 nits of transition-in-place housing for families with children.

What's Next?

- Final approval of the county's Draft Ten Year Plan by the end of 2005.
- The focus will then shift to funding sources and implementation strategies.
- Broad participation by the community will ensure success of the Ten Year Plan.



How Will We Know if We Are Succeeding?



Measurable outcomes have been established for each objective, and will be reported on a regular basis to funders and the community at large. The State of Washington has developed a web-based database, called the Homeless Management Information System (HMIS), which will be used to enter data on homeless clients served, including outcomes. We must be open to innovative practices to end homelessness, if they can demonstrate success. We will remain focused on the ultimate goal, to eliminate homelessness in Clallam County through implementation of strategies that work, are financially feasible, and can be sustained.

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction	
Short Term Activity 3: Work closely with tribal housing authorities to increase off-reservation housing development for enrolled tribal members.									2006	Jan 2008	\$2.7 million	\$ 60,000	\$ 20,000	10	30	10	0	40	Vouchers		
Who is responsible: Tribes, HUD, CC, HACC																					
Intermediate Outcome: 40 units combined ownership/rental																					
Long Term Activity 1: Work with local landlords to maintain housing as affordable to very low income in exchange for low-interest loans or grants for maintenance and rehabilitation.												\$ -	\$ -	0	0	0	0	0			
Housing Strategy 3: Increase and diversify the housing supply for low and very-low income households.																					
Short Term Activity 1: Build 20 new units of self-help housing by 2008.									2005	2008	\$2 million	\$ 24,000	\$ -	0	18	5	0	18	Construction		
Who is responsible: HACC, DVHFH																					
Intermediate Outcome: At least 5 units for homeless or formerly homeless people.																					
Long Term Activity 1: Develop 150 units of multi-family units serving low income households.									2005	2010	\$16 million				40	15		40	Construction		
Who is responsible: CC, HACC, Tax Credits, Market Developers																					
Long Term Activity 2: Develop 150 single family units serving low income									2006	2010	\$16 million				40	15		40	Construction		
Who is responsible: CC, HACC, Housing Land Trust, Market Developers, DVHFH																					
Long Term Activity 3: Work for inclusionary zoning to provide developers with incentives such as density priority permitting and reduced fees for developing affordable housing.										2010		\$ 8,000	\$ -	0	0	0	0	0			

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Objective: Reduce the number of non-chronically homeless individuals.																						
Prevention Strategy 1: Increase outreach efforts and discharge planning to reduce homelessness in single adults.																						
Short Term Activity 1: Develop outreach plan to locate homeless individuals and connect them with appropriate community resources.									2005	2006			\$ 5,000		10				10	Vouchers		
Who is responsible: SHCC, Shelter Providers' Network, service clubs, churches, social service providers, educators, legal representatives, employers and employment companies, health care providers, food and clothing banks																						
Intermediate Outcome: Twice-yearly outreach days that involve many sectors of the community in finding homeless families and connecting them to multi-service centers located in a central area. First outreach day will be in Port Angeles, with the second and succeeding dates in future years to include Sequim and Forks.																						
Short Term Activity 2: Develop a discharge case management plan with a follow-up plan and safety net established for homeless individuals.									2005	2007		\$ 35,000	\$ 12,000		25				5	30	Vouchers	
Who is responsible: SHCC, WEO, PCMHC, CC, DOC																						
Intermediate Outcome: Reduce by 50% "discharges to the street"																						
Housing Strategy 1: Create 80 additional units of affordable housing for homeless single adults.																						
Short Term Activity 1: Use a housing first approach combined with short term rental assistance									2006	2007		\$ 30,000	\$ 7,500		15					15	Vouchers	
Who is Responsible: SHCC, HACC, WEO, CC																						
Intermediate Outcome: Provide short term rental assistance to 15 single adults/year																						
Short Term Activity 2: Create transitional housing for single adults with temporary disabilities.																						
Who is Responsible: SHCC, HACC, WEO																						
Intermediate Outcome: Use TBRA vouchers and something like the Washington Families Fund for single adults with temporary disabilities.																						
Short Term Activity 3: Develop RV housing for single adults without disabilities who have incomes of less than 30% of the AMI. Ask RV dealers to donate older trade-ins or obtain trailers seized by law enforcement. Work with cities and county on zoning and environmental concerns.									2005	2007	\$ 25,000	\$ 8,000	\$ 15,000		20				0	20	Renovation	
Who is responsible: SHCC, HACC, WEO, CC																						
Intermediate Outcome: 20 units of RV housing reserved for single adults without disabilities by fall 2007.																						

									Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Long Term Activity 1: Remove barriers in all jurisdictions for accessory dwelling units.																					
Long Term Activity 2: Work closely with tribal housing authorities to increase off-reservation housing development for enrolled tribal members.																					
Who is responsible: Tribes, HUD, CC, HACC																					
Intermediate Outcome: 40 units combined ownership/rental																					
Long Term Activity 3: Establish a "shared housing" network, using prevention offices as an access point. Create 'shared housing' life skills class (I.e. Roommates 101).									2005	2007	\$ -	\$ -	\$ 2,500	20					20		
Who is responsible: SHCC, NORHN, OlyCAP																					
Intermediate Outcome: 20 units of shared housing for single adults																					

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction	
Objective: Reduce the number of chronically homeless individuals.																					
Prevention Strategy 1: Interrupt homelessness cycle.																					
Short Term Activity 1: Develop and implement outreach programs to connect chronically homeless individuals to community services and resources.									2005	2006				\$ 6,500							
Who is responsible: Shelter Providers' Network, HTF																					
Intermediate Outcome: Organize periodic outreach events and make resources and services easily and consistently accessible. Events will occur at least 2-4 times per year and will include but not be limited to annual Veterans' Stand-Downs and Point-In-Time Counts.																					
Short Term Activity 2: Remove barriers from discharge planning in local institutions to ensure that those being released have a place to stay, financial support and links to community resources and services.									2005	2008	\$ 50,000	\$ 15,000		5				20	25	Vouchers	
Who is responsible: CC, HHTF, local prisons, jails, hospitals, substance abuse treatment centers, mental health hospitals																					
Intermediate Outcome: 25 housing placements per year for people with disabilities																					
Housing Strategy 1: Convert existing properties or develop new affordable housing linked to support services for chronically homeless.																					
Short Term Activity 1: Develop "low demand" permanent supportive housing in PA, with day center for continued outreach to chronically homeless persons.									2005	2006	\$ 450,000	\$ 65,000	\$ 18,000					20	20	Renovation	
Who is responsible: SHCC, HACC, PCMHC																					
Intermediate Outcome: 16-20 units of low demand permanent housing will be completed in Port Angeles.																					
Short Term Activity 2: Finish development and construction of permanent 811 housing with mental health and other service supports in Forks.									2005	2008	\$ 600,000	\$ 70,000	\$ 15,000		4	2	11	15	Construction		
Who is responsible: WEO, HACC, OlyCAP																					
Intermediate Outcome: Construction will be completed for 11 units of permanent 811 housing with mental health and other support services in Forks.																					

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Long Term Activity 1: Renovate or rehab SRO-type housing in Port Angeles as permanent housing with mental health and other support services.												\$1.8 million	\$ 85,000	\$ 35,000					30	30	Renovation	
Who is responsible: SHCC, HACC, mental health center																						
Intermediate Outcome: 30 SRO units will be renovated or rehabbed in Port Angeles as permanent housing for homeless. They will have mental health and other support services available to all residents.																						
Long Term Activity 2: Renovate permanent supportive housing in Sequim, with mental health and other support services.												\$ 500,000	\$ 28,000	\$ 18,500					8	8	Renovation	
Who is responsible: SHCC, mental health center, HACC																						
Intermediate Outcome: 8 units of permanent supportive housing units with mental health and other support services will be renovated and completed in Sequim.																						
Long Term Activity 3: Establish scattered site permanent supportive housing for mental health clients in Port Angeles/Sequim.													\$ 38,500	\$ 34,000	8				12	20	Vouchers	
Who is responsible: mental health center																						
Intermediate Outcome: 4 homes with 20 beds and supportive services will be established for mental health clients in Port Angeles/Sequim.																						
Long Term Activity 4: Convert aged motel properties to low-cost, low-demand permanent housing with some supportive services targeting veterans and persons with physical or developmental disabilities.												\$2.5 million	\$ 85,000	\$ 54,000	10				20	30	Renovation	
Who is responsible: veterans center, DDD, HACC, SHCC, OlyCAP																						
Intermediate Outcome: 30 units of permanent housing with supportive services, targeting veterans and persons with physical or developmental disabilities, will be completed.																						
Long Term Activity 5: Develop a non-profit property management company that could reduce problems for private landlords, tax-credit properties, etc. while ensuring placement to appropriate housing for 'hard to house' families and individuals.										2006	2010											
Who is responsible: HTF, SPN, HACC																						
Intermediate Outcome: non-profit management company will be operational by 2008																						
Long Term Activity 6: Seek the support of faith-based organizations to provide affordable housing from their congregations to hard-to-house populations, such as felons.										2005	2008				4				4	8	Vouchers	

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Objective: Reduce the number of homeless youth.																						
Prevention Strategy 1: <i>Expand supportive services to help youth to remain with or reunify with families or extended families.</i>																						
Short Term Activity 1: <i>Develop outreach plan to locate homeless youth and connect them with appropriate community resources.</i>									2005	2005												
Who is responsible: <i>SHCC, A Place 4 U, Shelter Providers' Network, service clubs, churches, social service providers, educators, legal representatives, employers and employment companies, health care providers, food and clothing banks, DSHS, CPS, and CC Juvenile Services.</i>									2005	2006		\$ 3,500										
Intermediate Outcome: <i>Twice-yearly outreach days that involve many sectors of the community in finding homeless families and connecting them to multi-service centers located in a central location. First outreach day will be in Port Angeles, with the second and succeeding dates in future years to include Sequim and Forks.</i>																						
Short Term Activity 2: <i>Provide screening for referral to "foster home" shelter, or mediation, intervention and counseling leading to family reconciliation where appropriate.</i>									2005	2005		\$ 15,000	\$ 10,000	18					18	Vouchers		
Who is responsible: <i>A Place 4U</i>																						
Intermediate Outcome: <i>Shelter will be available to up to 4 youth at a given time, for a maximum 14 day stay.</i>																						
Short Term Activity 3: <i>Offer living skills classes, tutoring, and other educational services, and housing and employment placement, substance abuse treatment.</i>									2005	2006			\$ 16,000	0					0			
Who is responsible: <i>A Place 4U, Peninsula College, Family Planning, employment agencies, school districts, SHCC, HACC</i>																						
Intermediate Outcome: <i>A minimum of one class will be available to youth daily, with case management available all days the center is open (i.e. 6 days/week).</i>																						
Long Term Activity 1: <i>Advocate for establishing financial support for education/training for youth exiting foster care, such as specific 'scholarship' fund at Peninsula College.</i>									2005	2008												
Who is responsible: <i>Peninsula College, DSHS/DCFS, ESD</i>																						

									Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Housing Strategy 1: Establish transitional housing (clean and sober) for youth 18-24, linked to educational and employment supports																					
Long Term Activity 1: Develop 12 units of transitional housing for youth 18-24.													\$ 43,000	\$ 12,500	12					12	Vouchers
<u>Who is responsible:</u> SHCC, A Place 4U, CC, HTF																					

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction		
Objective: Conduct adequate data collection and planning to efficiently manage limited resources for homeless.																						
Strategy 1: Increase plan effectiveness and build community awareness about housing demand, prevention services, successful strategies, ongoing planning and development of housing and services.																						
Short Term Activity 1: Conduct annual Point In Time Counts and publicize the results.										2005	2006											
Who is responsible: SHCC, Continuum of Care																						
Intermediate Outcome: Results are published within one month of count.																						
Short Term Activity 2: Conduct Housing Needs Assessments and publicize the results.										2005	2006			\$ 26,000								
Who is responsible: HACC, NORHN, CC, HTF																						
Intermediate Outcome: Housing Needs Assessment is completed by July 2006, with results published by September 2006.																						
Short Term Activity 3: County-wide HMIS implementation and participation										2005	2006			\$ 8,500								
Who is responsible: SHCC																						
Intermediate Outcome: HMIS data is entered for all homeless populations in the county.																						
Short Term Activity 4: Develop and disseminate a resources and referral list to key medical, mental health, housing, church, social service, and law enforcement personnel.																						
Who is responsible: Shelter Providers' Network, Continuum of Care																						
Strategy 2: Identify additional funding sources and apply for funds and services countywide.																						
Short Term Activity 1: Meet quarterly for planning sessions.																						
Who is responsible: Homelessness Task Force																						
Intermediate Outcome: Have written plan in place by January 1, 2006. Planning meetings occur quarterly.																						

										Start of Planning Date	Implementation Date	Capital Costs	Annual Housing Operating Costs	Annual Services Costs	Single Indiv. Beds	Family Beds	Family Units	Chronically Homeless Individual Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction	
Objective: Ensure affordable and accessible health care for all target populations.																					
Health Strategy 1: Ensure timely access to free or very low cost health care to homeless households.																					
Short Term Activity 1: Maintain free or reduced cost medical clinic.									2005	2006											
Who is responsible: VIMO, Dungeness Valley Clinic, Hospital Districts																					
Intermediate Outcome: Adequate access to medical treatment on demand																					
Short Term Activity 2: Maintain free or reduced cost dental clinic.									2005	2005											
Who is responsible: OlyCAP																					
Intermediate Outcome: Dental clinic is open and medically staffed a minimum of two days a week.																					
Long Term Activity 1: Ensure availability, appropriateness, eligibility and affordability of counseling programs for homeless families and individuals, including mental health crisis, domestic violence crisis, substance abuse crisis, parent/youth conflict.									2005	2010											
Long Term Activity 2: Maintain access to free or low cost primary health care for homeless populations.																					
Long Term Activity 3: Advocate for mental health and chemical dependency services to be available at or in collaboration with free clinics, for homeless clients without Medicaid or a mental health provider.									2005	2008											
Long Term Activity 4: Establish a sub-committee to address the working uninsured population.																					

Section 6 – Recommendations for State Legislative and Policy Changes Needed to Address Homelessness

The Homelessness Task Force will develop recommendations during 2006.

Appendix A – Performance Measures for Ten Year Plan

By county and statewide. All of the following plotted in trend graph after year one.

<i>Measure</i>	<i>Data Source</i>
For each of the following populations, total number, percentage reduction from baseline count, and percentage reduction in per-capita of homeless persons:	Point in Time Count (PIT)
<ul style="list-style-type: none"> • All homeless • Single persons • Homeless families with minor children • Homeless families with no minor children • Senior Citizens • Youth • Farm workers • Physically disabled • Mentally disabled • Persons with substance abuse problems • Dually diagnosed • Domestic violence victims • Chronic homeless • Veterans • Persons with HIV/AIDS • Registered sex offenders 	PIT (direct) PIT (indirect) PIT (indirect) PIT (indirect) PIT (indirect) PIT (indirect) PIT (direct) PIT (direct) PIT (direct) PIT (direct) PIT (indirect) PIT (direct) PIT (indirect) PIT (direct) PIT (direct) Local Law Enforcement Registry
Percentage of each of each of the following homeless populations covered by point in time count of homeless persons:	
<ul style="list-style-type: none"> • All homeless • In emergency shelter • In transitional housing • Living outside/in car 	Estimate Housing inventory/PIT Housing inventory/PIT Estimate
Percentage of homeless persons identified in a calendar year placed in emergency shelter housing (1 to 90 days)	HMIS
Percentage of homeless persons identified in a calendar year placed in transitional housing (stay ranging from 91 day to 2 years)	HMIS
Percentage of homeless persons identified in a calendar year placed in permanent housing (no stay limit)	HMIS
Average and median percentage of rent and utilities paid by households placed into permanent housing	HMIS

Average and median days between identification of a homeless person and their placement in either transitional housing or permanent housing in a calendar year	HMIS
Percentage of total need for transitional housing beds met	Housing inventory
Percentage of total need for permanent supportive housing met	Housing inventory
Percentage of need for affordable housing not met	HUD CHAS data
Satisfaction of homeless persons receiving housing/services	Local focus groups
Number of households at immediate-risk of homelessness who maintain their housing in a calendar year (i.e. those provided sort-term rent assistance, landlord mediation, etc.)	HMIS
Percentage of homeless persons exiting the service system in one calendar year reentering the system as homeless in a subsequent year	HMIS
Assessment of system collaboration	Narrative
Assessment of community support	Narrative

Appendix B – Glossary of Abbreviations

AMI = Average Median Income
CC = Clallam County
CPS = Child Protective Services
DDD = Department of Developmental Disabilities
DOC = Department of Corrections
DSHS = Department of Social and Health Services
DVHFH = Dungeness Valley Habitat for Humanity
ESD = Educational Service District
HACC = Housing Authority of Clallam County
HFCC = Healthy Families of Clallam County
HTF = Homelessness Task Force
HMIS = Homeless Management Information System
HUD = Housing and Urban Development
NORHN = North Olympic Regional Housing Network
OlyCAP = Olympic Community Action Program
PCMHC = Peninsula Community Mental Health Center
SHCC = Serenity House of Clallam County
SPN = Shelter Providers' Network
SRO = Single Room Occupancy
WEO = West End Outreach

Appendix C – Copy of Resolution Establishing the Homelessness Task Force



RESOLUTION N^o 85, 2005

ESTABLISHING THE HOMELESS TASK FORCE

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. Pursuant to RCWs 36 and 43 (ESSHB 2163, 2005, known as the "Homelessness Housing and Assistance Act"), the County Auditor is collecting a surcharge of ten and no/100 dollars (\$10) for each document recorded, a portion of which is to be used toward ending homelessness in Washington.
2. Clallam County established the Homeless Task Force Fund pursuant to Budget Resolution 12, 2005.
3. The Cities of Port Angeles, Forks, and Sequim have indicated they desire the County to coordinate and administer the Homelessness funds for their jurisdictions.
4. The statute requires the establishment of a Homelessness Task Force and directs the Task Force to develop a Ten Year Homeless Housing Strategic Plan no later than 1 January 2006.
5. After a Homeless Housing Strategic Plan is adopted, an advisory board would assist the County to review proposals for expenditures of funds, prioritize and recommend funding distribution; and ensure funds are spent accomplishing the goals set forth in the plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Clallam County Commissioners, in consideration of the above findings of fact:

1. The Homelessness Task Force is established as an advisory committee to the Clallam County Board of Commissioners. The Task Force is established and will operate in accordance with Administrative Policy 952.
2. Membership is established as follows:
 - Representative from Clallam County Health and Human Services
 - Representative appointed by the City of Port Angeles
 - Representative appointed by the City of Sequim
 - Representative appointed by the City of Forks
 - Representative appointed by Clallam County Tribal Governments
 - Representative appointed by Olympic Medical Center
 - Representative appointed by Clallam County Housing Authority
 - Representative appointed by Peninsula Community Mental Health
 - Representative appointed by Healthy Families
 - Representative appointed by West End Outreach
 - Representative appointed by Serenity House of Clallam County
 - Representative appointed by Olympic Community Action Programs
 - Representative appointed by United Way of Clallam County
 - Representative appointed by WorkSource
 - A homeless or formerly homeless individual residing in Clallam County appointed by the Board of Commissioners
3. The Task Force will develop and recommend a Ten Year Homeless Housing Strategic Plan for Clallam County that meets the requirements established by the State, to the Board of Commissioners for Public Hearing and consideration. The Task Force will be staffed and supported by the Clallam County Department of Health and Human Services.

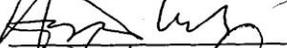
4. After adoption of the Ten Year Homeless Housing Strategic Plan, the Task Force will meet as necessary to advise the Board of Commissioners on issues related to Homelessness and to address specific matters as requested by the Board of Commissioners.

PASSED AND ADOPTED this twenty-fifth day of October 2005

BOARD OF CLALLAM COUNTY COMMISSIONERS



Michael C. Chapman, Chair

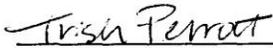


Howard V. Doherty, Jr.



Stephen P. Tharnger

ATTEST:



Trish Perrott, CMC, Clerk of the Board

Appendix D – Copy of Minutes of Public Hearing and Approval by the Board of Commissioners of the Plan

1b
12/20/05



BOARD of CLALLAM COUNTY COMMISSIONERS MINUTES for the week of December 12-16, 2005

WORK SESSION

The work session convened at 9 a.m. on Monday, December 12, 2005. Present were Commissioners Chapman, Tharinger, Doherty, and Administrator Engelbertson.

Items of discussion per the agenda published December 8, 2005 were:

- Calendar/Correspondence
- Preliminary Water Right Permit
- Purchase of Tax Title Property
- Grant Application/Department of Ecology/Diesel Retrofit
- Streamkeepers Application for Federal Assistance
- Black Diamond Neighborhood of the Port Angeles Regional Comprehensive Plan
- Planning Commission Interviews

The Board met in Executive Session from 11 a.m. to 12:30 p.m. to discuss pending litigation. Present were Commissioners Chapman, Tharinger, Doherty, and Administrator Engelbertson.

Meeting adjourned at 2:35 p.m.

REGULAR MEETING OF THE BOARD OF CLALLAM COUNTY COMMISSIONERS

Chair Chapman called the meeting to order at 10:02 a.m., Tuesday, December 13, 2005. Also present were Commissioners Tharinger and Doherty, and Administrator Engelbertson.

REQUEST FOR MODIFICATIONS TO THE AGENDA

5a – Hearing date changed to January 10

5b – Hearing date changed to January 17

- Add Certificate of Appreciation for Julie Triggs for 15 years of service
- Add discussion regarding Black Diamond Neighborhood amendment to CCC 31.04, Port Angeles Regional Comprehensive Plan

ACTION TAKEN: CMDm to adopt the agenda as modified, CSTs, mc

CONSENT AGENDA

1a Approval of vouchers dated November 30; December 5 and 7, 2005

1b Approval of minutes for the week of December 5, 2005

ACTION TAKEN: CMDm to adopt the consent agenda, CSTs, mc

REPORTS AND PRESENTATIONS

- Certificate of appreciation was given to Julie Triggs recognizing her 15 years of service
- CMD thanked the employees for their participation in the evaluation with the Robert Wood Johnson Foundation.
- CST reported on a forum held December 9 by the Public Health Advisory Board regarding mental health issues and continuum of care.

CONTRACTS AND AGREEMENTS

2a Amendment 1 to grant with the Washington State Department of Ecology decreasing amount for reallocation to Environmental Health Agreement G0400348

ACTION TAKEN: CSTm to approve, CMDs, mc

**BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of December 12-16, 2005**

Page 2

- 2b Amendment 3 to grant with the Washington State Department of Ecology increasing state share amount with de-obligated money from Environment Health Agreement G0400243

ACTION TAKEN: CSTm to approve, CMDs, mc

- 2c Amendment 3 to agreement with the Interagency Committee for Outdoor Recreation increasing funding for expenses related to the Jimmycomeleately Nearshore Restoration segment of the Olympic Discovery Trail

ACTION TAKEN: CMDm to adopt, CSTs, mc

- 2d Amendment 2 to agreement with the Washington Department of Transportation increasing state costs for Blue Waters Bridge Replacement project

ACTION TAKEN: CMDm to approve, CSTs, mc

BIDS AND AWARDS

- 3a Bid opening for 2006 Asphalt Concrete Requirements

One bid was received from Lakeside Industries, opened, and read aloud as \$816,582.

ACTION TAKEN: CSTm to forward the bid to Public Works for their review and recommendation, CMDs, mc

ADMINISTRATION

- 4a Resolution appointing a member to the North Olympic Library System Board of Trustees

ACTION TAKEN: CSTm to appoint Steve Holloway, CMDs, mc

- 4b Resolution appointing members to the Planning Commission

ACTION TAKEN: CMDm to appoint Ron Bell and Mel Rudin, CSTs, mc

- 4c Resolution reappointing a member to the Developmental Disabilities Advisory Committee

ACTION TAKEN: CSTm to reappoint Patsy Feeley, CMDs, mc

COMMUNITY DEVELOPMENT

- 5a Resolution calling for a closed record appeal hearing to be held at 10:30 a.m. on January 10, 2006 regarding VAR2005-00012 (Interfor Pacific, Applicant/Appellant) asserting that the decision is not supported by evidences that are substantial when viewed in light of the whole record

ACTION TAKEN: CSTm to call for hearing, CMDs, mc

- 5b Resolution calling for a closed record appeal hearing to be held at 10:30 a.m. on January 17, 2006 regarding LDV2005-00067 (Allen Grant, Applicant) asserting that the decision is not supported by evidences that are substantial when viewed in light of the whole record

ACTION TAKEN: CSTm to call for hearing, CMDs, mc

- 5c Resolution adopting findings of fact and conclusions of law regarding decision on REZ2004-00003 (Green Crow, Applicant)

ACTION TAKEN: CSTm to adopt, CMDs, mc

PUBLIC COMMENT

Ed Bowen, 803 Swan Bay Road, Lake Ozette, expressed concern that the Hoko-Ozette Road might be piggy-backed onto the agreement with the National Park for maintenance of East Beach Road at Lake Crescent. He indicated there is a rumor that there may be a Hoko-Ozette "toll" road. He reported that Evelyn Pearson has started a petition to install safety guard rails at the 8-mile mark.

**BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of December 12-16, 2005
Page 3**

Board recessed for 5 minutes and reconvened at 10:30 a.m. for the public hearings

HEARINGS/APPEALS

PH1 "Draft Ten-year Plan to End Homelessness in Clallam County"

- Kathy Wahto, Executive Director of Serenity House, 1232 West 9th, Port Angeles, provided an overview of the plan. It grew out of 2-years of work by the Shelter Providers Network. Their goal is to create 200 family units and 300 units for homeless single adults with emphasis on prevention, coordinated service delivery, data collection, and performance monitoring.
- Don Zanon, Executive Director, Peninsula Community Mental Health, 118 East 8th Street, Port Angeles, spoke in support.
- Pam Tietz, Director of Housing Authority, 1930 Hamilton Way, Port Angeles, spoke in support.
- Beth Palmer, Adult Services Coordinator for West End Outreach, P.O. Box 1222, Forks, spoke in support.
- Florence Bucierka, Health and Human Services, spoke in support and submitted the attached written testimony from Margaret Maxwell.
- ADE recommended some changes to the plan to reflect that it is a countywide effort and asked that the County symbol be placed on the front page of the document.

ACTION TAKEN: CSTm to close the public hearing and adopt the plan with changes recommended by the Administrator, CMDs, mc

PH2 Ordinance amending Section .270 and repealing and replacing Sections .610 and .620 of CCC 31.02, County-wide Comprehensive Plan

- Carol Creasey, Senior Planner, provided an update and distributed the attached e-mail.
- John Miller, 2832 Mt. Pleasant Road, Port Angeles, spoke in support of Goal 2; and Policy 3 of Goal 4 at Section .620.
- Mike McAleer, 283 Fawn Lane, Sequim, expressed concern that the Building Trades Cluster was omitted from the list of industry clusters and submitted the attached.
- John Borah, 5816 Old Mill Road, Port Angeles, spoke in support of a Comprehensive Plan that would tie elements together and give community a sense of direction.
- Mark Hannah, 292 Viewridge Drive, Port Angeles, spoke in support.
- Noel Feakes, 453 Alice Road, Port Angeles, spoke in opposition indicating he is formally objecting to any further adoption of land use mandates.
- Michael Hall, 2204 Happy Valley Road, Sequim, expressed concerned about how to get housing.

ACTION TAKEN: CSTm to close the public hearing, CMDs, mc

PH3 Ordinance amending Sections .040 and .050 of CCC 33.19, Sequim Urban Growth Area

- Steve Gray, Planning Manager, provided staff report indicating a change was necessary in one of the tables to be consistent with the language in the footnote.
- Noel Feakes, 453 Alice Road, Port Angeles, voiced a legal objection to any further land use planning.
- Duane Bruce, 77 Silber Lane, Sequim, spoke in support.

ACTION TAKEN: CSTm to close the public hearing and adopt the ordinance, CMDs, mc

PH4 Ordinance amending Section .030 of CCC 33.25, Master Planned Resorts

- Steve Gray, Planning Manager, provided a staff report.
- Noel Feakes, 253 Alice Road, Port Angeles, voiced a legal objection to any further land use planning.

ACTION TAKEN: CSTm to close the public hearing and adopt the ordinance, CMDs, mc

There was a brief discussion regarding CCC 31.04, the Black Diamond Neighborhood updates to the Comprehensive Plan, and the issue will be included in Monday's work session.

**BOARD of CLALLAM COUNTY COMMISSIONERS
MINUTES for the week of December 12-16, 2005
Page 4**

Meeting concluded at 11:44 a.m. and continued to 9 a.m., Monday, December 19, 2005.

PASSED AND ADOPTED this 20th day of December 2005

BOARD OF CLALLAM COUNTY COMMISSIONERS



Michael C. Chapman, Chair



Howard V. Doherty, Jr.



Stephen P. Tharinger



ATTEST:



Trish Perrott, CMC, Clerk of the Board

KEY TO ABBREVIATIONS:

ADE	Administrator Dan Engelbertson	m	moved
CST	Commissioner Steve Tharinger	mc	motion carried
CMC	Commissioner Mike Chapman	s	seconded
CMD	Commissioner Mike Doherty (Howard V. Doherty, Jr.)		

North Olympic Regional Housing Network
2603 South Francis Port Angeles, WA 98362
360/452-7631 ext. 13 norhn@olyphen.com

A catalyst for affordable housing on the North Olympic Peninsula.

December 9, 2005

Board of Commissioners
County of Clallam
223 East 4th Suite 4
Port Angeles, WA 98362

RECEIVED
CLALLAM CO. COMMISSIONERS

DEC 13 2005

1...2...3...A...

The North Olympic Regional Housing Network urges you to pass Clallam County's Ten-Year Plan to End Homelessness.

The Housing Network is concerned about the entire continuum of housing from emergency housing to affordable homeownership. Our members have participated in the planning to date and we will continue to be active in future planning as well as in the implementation of the Plan.

Sincerely,



Margaret Maxwell
Executive Director



BOARD OF CLALLAM COUNTY COMMISSIONERS PUBLIC HEARING
Amending Section .270 and repealing and replacing Sections .610 and .620 of CCC 31.02,
County-wide Comprehensive Plan

I declare under penalty of perjury under the laws of the State of Washington that any testimony that I give is true and accurate.

No	PRINTED NAME	SIGNATURE	ADDRESS
✓ 1	John Miller	<i>John Miller</i>	2832 mt. Pleasant Rd. PA
2	PAUL KESTER	<i>Paul Kester</i>	PT ANGELES P.A.
✓ 3	MIKE McALEER	<i>Mike McAleer</i>	2833 Fawn Ln SEASIDE
✓ 4	JOHN BORAH	<i>John Borah</i>	5816 OLD MILL RD PORT ANGELES
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Signed on December 13, 2005 in Port Angeles, Washington

Creasey, Carol

From: Rod Fleck [rodf.forks@centurytel.net]
Sent: Tuesday, December 06, 2005 10:30 AM
To: 'Creasey, Carol'
Subject: RE: Response to comments on Economic Development Profile

RECEIVED
CLALLAM CO. COMMISSIONERS

DEC 13 2005

1...2...3...A...

-----Original Message-----

From: Rod Fleck [mailto:rodf.forks@centurytel.net]
Sent: Monday, December 05, 2005 9:41 AM
To: 'Breitbach, Tami'
Subject: RE: Distribution to Economic Development Advisors and Subcommittee

1. The dollar valuations for new residential buildings for 1995 through 2004 have been converted to 2004 dollars for easier comparison of data from different years. (The valuation of new mobile homes was not obtainable for the city of Forks, but was available for the rest of the County).

Could someone explain why this was not obtainable?? Did we not send it?? We have sent in a lot of information, repeatedly, on building permits to DCD. Was this not broken out? I mean, we just obtain a MH set-up fee under our ordinance, so if there is no value assigned, then its because of the fee mechanism we have here and that should be noted.

2. Small type on page 20 para 4 e - oher versus other.

Reads well - thanks for sending a draft.

Rod

William R. Fleck
City Attorney/Planner
Forks, WA
rodf.forks@centurytel.net
360/374-5412
"Fortes Fortuna Juvat"

Creasey, CarolRECEIVED
CLALLAM CO. COMMISSIONERS

From: Kristi Agren [kristi@olypen.com]
Sent: Tuesday, November 22, 2005 11:29 AM
To: 'Creasey, Carol'
Cc: Steve Tharinger
Subject: RE: Economic development update

DEC 13 2005

1...2...3...A...

Carol, on page 20 under Tourism Industry Weaknesses & Threats, where did that information come from? I have listed a link below to the tourism cluster report on the EDC website and they don't match up.

I have to disagree with the "Lack of marketing coordination with surrounding jurisdictions, municipalities and within the industry. The Olympic Peninsula Joint Marketing Group partner to do cooperative marketing of the region this includes Clallam and Jefferson, Kitsap and Grays Harbor counties. We have become a role model around the state and many other regions are forming organizations similar to ours.

<http://www.clallam.org/industry-clusters/documents/IndustryClusterAnnualReport-Tourism.pdf> Page 6 & 7

Kristi Agren
Executive Director
North Olympic Peninsula Visitor & Convention Bureau
P.O. Box 670
338 W 1st Street Suite 104
Port Angeles, WA 98362
Phone: 360.452.8552
Fax: 360.452.7383
Email: kristi@olypen.com
www.olympicpeninsula.org

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From: Creasey, Carol [mailto:CCreasey@co.clallam.wa.us]
Sent: Tuesday, November 22, 2005 10:49 AM
To: 'Kristi Agren'
Subject: RE: Economic development update

Sorry.Try this version and delete the other version. Please e-mail if you still have problems.

Carol

-----Original Message-----

From: Kristi Agren [mailto:kristi@olypen.com]
Sent: Tuesday, November 22, 2005 10:40 AM
To: 'Creasey, Carol'
Subject: RE: Economic development update

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CLALLAM CO. COMMISSIONERS

DEC 13 2005

1...2...3...A...

Thank you for the opportunity to participate on the Economic Development Element Subcommittee. This was important work that can bridge the gap between growth management and sustaining the economic vitality of our region.

Writing this element is only the beginning of the process. To effectively bridge the gap between managing growth (sometimes mistaken for stopping growth) and facilitating economic growth, you the Commissioners must be committed to regularly reviewing and implementing the policies in the element that were identified as essential for helping us achieve our economic goals.

As a member of the Economic Development Council and a professional working in the Building Trades Cluster, I note a glaring omission in section 31.02.610 number 8. (page 13 of the draft ordinance) titled Economic Development Strategy. In this section, the EDC and Clallam Networks is identified as the lead agency promoting the economic development of the County using the industry cluster approach. However, the Building Trades Cluster has been omitted from the list of industry clusters.

This omission is significant. In a Labor Market analysis conducted by Olympus Consulting for the EDC, the Building Trades Cluster was found to:

- Provide 7% of total monthly employment and 8% of total monthly wages: the average per capita wage is \$2627 with a positive wage premium of \$285. Over the past 2 years Construction has posted significant increases in employment. Its competitive position relative to all comparators (Jefferson, Grays Harbor and the Western Washington Region) has improved since 2001.
- Realized a 33% increase in county-wide total monthly average wages from to \$3,892,584 in 2004. This increase is driven predominately by an increase in the workforce proving there is promise of job growth in this industry.
- Average monthly wage has remained steady during the 1997-2004 time period.
- The Labor Analysis and the Economic Development Element does not truly capture the strength of this cluster. Most people working in this industry are sole proprietors and this study does not capture wage data for sole proprietors.
- Because the Building Trades Cluster is predominantly made up of small, independent businesses, craftsmen and artisans, supporting this industry also supports the rural character of our County.