



CLALLAM COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT  
223 EAST FOURTH STREET, SUITE 5  
PORT ANGELES, WASHINGTON 98362-0149  
(360) 417-2595

## PROJECT REVIEW REQUEST Application Requirements

A **Complete Application** for the Project Review Checklist includes the following information:

- Project Review Application, including property owner's signature
- Detailed Description of Proposal
- Detailed Plot Plan – see attached requirements
- Detailed Floor Plan of Proposed Structure

**Incomplete applications will be returned to the applicant.**

### **Process:**

The applications must be submitted to the Permit Center. Upon receipt of the **completed** Project Review Request application, the Department of Community Development will review the proposal and will respond to the owner/agent with follow-up with individual response sheets in approximately 2 – 4 weeks.

Review of this project by the Project Review Team does not constitute approval of any Clallam County Development Permit(s). **The applicant is required to obtain the necessary permits prior to the start of the activity that is the subject of this review.**

**This review is valid for only six (6) months from the date reviewed.**  
After the six (6) months are up, the Project Review Request Application will be destroyed.

