

Minutes of Finance Committee Meeting of 03/26/2016

Committee members present:

Selinda Barkhuis, Treasurer; Shoona Riggs, Auditor; Mike Chapman, Commissioner

Staff:

Stan Creasey (acting secretary), Jim Jones, Debi Cook, Kay Stevens

Also present:

Bob Martin, Mark Ozias, Bill Peach

Meeting called to order by Selinda Barkhuis at 9:00 AM.

Approval of Agenda

No changes were offered to the agenda.

Finance Committee Authority

Treasurer Barkhuis distributed and discussed a package that detailed the authority and responsibilities of the finance committee within RCW and County Policy. She stated that under her reading of the Finance Committee's power that the committee is limited to offering advice to the Board of County Commissioners with respect to the Opportunity Fund and the Carlsborg Sewer project and that the BOCC is free to accept or reject this advice in whole or part.

Commissioner Chapman thanked the Treasurer for making clear the limits of the Finance Committee's charter. Auditor Riggs agreed with this statement.

The Treasurer also distributed a handout with details of the County's receipts on certain revenue lines through 2/29/2016 and another handout showing details of the County's investment portfolio as of 3/21/2016. Neither was discussed in the meeting.

Condition of the Opportunity Fund (19941) and Carlsborg Sewer Fund (30801)

Debi Cook distributed materials showing the current budgets of the Opportunity Fund and the Carlsborg Sewer Fund and pointed out that the Opportunity Fund budget contains a line titled 'undesignated projects' in the amount of \$1,000,000 that would accommodate a grant to SARC if that is the BOCC decision. Jim Jones pointed out that the Opportunity Fund in its history has often made grants that were not specifically identified in the original adopted budget. Treasurer Barkhuis stated that she is still concerned with last year's process but is not intending to challenge warrants issued to pay these grants. She stated that it is the responsibility of the BOCC to be certain that procedure to award grants from the Opportunity fund comply with state and local law and to request guidance from the state attorney general as necessary.

Bob Martin distributed materials showing the financial history of the Carlsborg Sewer Fund, the estimated costs to complete the sewer, and estimated costs to run it. Current projections show that there is adequate funding in place to complete the project. He also discussed operating projections for the plant once construction is complete.

The committee and its staff then discussed various options for repayment of the \$10,000,000 Public Works Trust Fund Loan that is in place to fund the bulk of the sewer's construction costs including front loading and back loading of principal repayments. Treasurer Barkhuis noted that any repayment decisions made by the current board will be subject to revision by later boards and that some of the repayment options discussed by the committee would require changes in the county investment policy.

2016 Finance Committee Meeting Schedule

Treasurer Barkhuis stated that future meetings of the committee are scheduled for June 9, September 8, and December 8 of 2016. A meeting of the committee to consider the County's six-month update will be scheduled for July 2016, the exact date to be determined.

This concluded the business of the meeting, which adjourned at 10:45 AM.

Respectfully submitted

Stanton Creasey