

## 2014 Budget Calendar

Tuesday, May 21	Schedule A Salary Worksheets e-mailed to designated recipients.
Wednesday, June 19	Schedule A Salary Worksheet corrections are due (to Debi Cook).
Tuesday, June 25	Notice Mid Year Budget Review
Friday, June 28	Document Preservation requests are due (to Patty Rosand). Information Technology Service Requests Forms are due (to Cliff Takamori).
Sunday, June 30	Publish legal notice for Mid Year Budget Review.
Sunday, July 7	Publish legal notice for Mid Year Budget Review.
Monday, July 8	Budget Packets (Schedules A, B, C, D, E, and the Performance Measures) are distributed to departments.
Wednesday, July 10	Equipment Rental and Revolving Vehicle and Equipment requests are due (to Mary Peterson).
Thursday, July 11	The Finance Committee meets and reviews revenues for the first half of the year.
Tuesday, July 23	Mid-year Budget Review.
Monday, August 5	The Budget Packets must be returned (to Debi Cook).
Tuesday, August 13	Commissioner's Agenda – announces Preliminary Budget notice, publication date, costs, and public meetings.
Sunday, August 18	Publish legal notices in newspaper.
Sunday, August 25	Publish legal notices in newspaper.
Tuesday, September 10	The Administrator submits the Preliminary Requested Budget to the Board.
September 18, 19, 20, 25, 26	The Administrator and the Budget Director meet with the County Officers of each department.
Tuesday, October 1	Port Angeles Public Meeting at 6:00 in the Board Room.
Wednesday, October 2	Forks Public Meeting at 6:00 in Forks City Hall.
Thursday, October 3	Sequim Public Meeting at 6:00 in the Sequim Transit Center.
Week of October 28	The Board of Commissioners, the Administrator, and the Budget Director meet with each department (10/28, 10/29, 10/31).
Tuesday, November 12	The Administrator presents a balanced recommended budget to the Board. Call for Hearing for the public hearing on the final budget recommendations and notice for levies.
Sunday, November 17	Publish legal notice for levy and budget hearings.
Sunday, November 24	Publish legal notice for levy and budget hearings.
Tuesday, December 3	Public Hearings at 10:30 AM and 6:00 PM in the Board Room.
Tuesday, December 10	The Board adopts the final budget by resolution.