



## Law Library 11401.821.

### Mission Statement

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The Clallam County Law Library exists to serve the varied legal information needs of the residents of Clallam County; including the bench, the bar, local governments and the public. "Access to legal information is essential to the administration of justice and to the preservation of legal rights."  
(WSBA Standards for County Law Libraries)

### Function

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As established by Washington State Law: "Each County with a population of eight thousand or more shall have a county law library..." (RCW 27.24.010).  
RCW 27.24.067 states that: "the use of the county law library shall be free to the judges of the state, to state and county officials, and to members of the bar, and to such others as the board of trustees may by rule provide."

### Goals

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1. To paraphrase RCW 27.24.030, Powers of board, the ongoing goals to: make and enforce rules for their own procedure and for the government care and guidance of employees;
2. Employ a librarian and assistants and to prescribe their duties;
3. Purchase books, periodicals, and other property for the library;
4. Examine and approve for payment claims and demands payable out of the county law library fund.

### Workload Indicators

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	2012 Actual	2013 Actual	6/30/14 Actual
Volunteer hours to assist with public access	229	350	196
Public hours contacts	403	429	234
Law Library key holders *	102	104	106

\*Judges, county officials, and members of the Clallam County Bar Association are issued keys to the Law Library to facilitate access. In addition to the statutory mandate, the Law Library is opened to the public approximately 10 hours per week.

### Grant Funding Sources

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This fund does not receive any grant revenue.

## Revenues

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	2012 Actual	2013 Actual	6/30/14 Actual	2015 Budget
Beginning Fund Balance	14,954	18,928	18,617	18,617
Taxes	0	0	0	0
Licenses and Permits	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Charges for Goods and Services	23,146	26,829	12,516	24,000
Fines and Forfeits	0	0	0	0
Miscellaneous Revenues	0	0	0	1,000
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	0
Total	\$38,100	\$45,757	\$31,133	\$43,617

## Expenditures

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	2012 Actual	2013 Actual	6/30/14 Actual	2015 Budget
Ending Fund Balance	18,928	18,617	20,112	18,585
Salaries and Wages	6,009	6,222	3,134	6,516
Personnel Benefits	536	616	295	557
Supplies	10,508	17,484	5,267	14,809
Other Services and Charges	0	990	511	1,260
Intergovernmental Services	0	0	0	0
Capital Outlays	0	0	0	0
Interfund Payments for Services	2,119	1,828	1,814	1,890
Transfers Out	0	0	0	0
Total	\$38,100	\$45,757	\$31,133	\$43,617

## Staffing

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	2012 Budget	2013 Budget	2014 Budget	2015 Budget
Full Time Equivalents	0.19	0.19	0.19	0.19