
Community Development

Mission Statement:

To preserve and enhance the quality of life in Clallam County by promoting a community with a healthy and sustainable environment and economy.

Goals:

1. Protect health and safety of county residents by fair administration of building, fire and land use laws;
2. Collect, assemble and disseminate demographic, geographic and natural resource information; and,
3. Preserve the civil and property rights of county citizens and landowners.

Core Functions:

The Department of Community Development consists of Building, Code Enforcement and Planning Divisions that are supported by a shared administrative staff pool. The department has 10 core functions:

Development Review and Permitting

- Administer building, fire safety, land use, and environmental regulations and permitting.
- Provide public assistance in understanding county development regulations and the application process.
- Conduct plan review and inspections for all structures requiring a building permit.
- Review applications for consistency with the comprehensive plan and development regulations.
- Issue Type I and II Land Use Permits (e.g., short plats, large lot divisions, others).
- Provide a recommendation to the Hearing Examiner on Type III Land Use Permits (e.g., conditional use permits, subdivisions, variances, shoreline substantial development, others).
- Provide administrative support to the Hearing Examiner and Permit Advisory Board.
- Coordinate building and land use application review with other county departments, cities, tribes, state and federal regulatory agencies, and other stakeholders.

911 Addressing System

- Administer county addressing system in coordination with 911 emergency services.

Fire Marshal

- The Clallam County Building Official serves as County Fire Marshal whose responsibilities include fire safety for new development; issuance of burn bans during dry conditions; inspections of existing commercial structures, fire hazard complaints, and fireworks stands; responding to fire safety complaints; and coordination with local fire districts.

Code Enforcement

- Responsible for documentation, investigation and compliance on county codes addressing public health, safety and welfare issues as identified in the categories of environmental regulations, critical areas, building codes, shorelines, occupancy codes, zoning laws, junk vehicles and associated critical impact areas ensuring continued county compliance with applicable state laws and codes.

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- In cooperation with the sheriff's department, act as assessment, action and affected citizen coordinator in addressing of macro and micro community impact issues identified in the health, safety and welfare categories. This identification and facilitation process is accomplished through the team efforts involved in the Community Oriented Policing Program on a county wide basis and is comprehensive through focus on specified geographic impact areas.

Growth Management

- Update and implement the county Comprehensive Plan, Capital Facility Plans, 6-Year Transportation Plan, Shoreline Master Program, and development regulations consistent with state law and responsive to community needs.
- Seek community involvement and partnerships in growth management.
- Coordinate growth and shoreline management efforts with landowners, cities, tribes, state and federal agencies, and other stakeholders.
- Process annual Comprehensive Plan and Zoning Map amendment applications.
- Process biannual Current Use Assessment applications for open space/timber tax reductions.
- Seek and manage grants to develop and implement growth management plans.
- Represent the county on various growth management related committees and work groups.
- Maintain and update Department growth management web pages.
- Provide administrative and technical support to the Board of County Commissioners, Planning Commission, Carlsborg Community Advisory Council, and other committees and work groups on land use and environmental planning and regulation.

Natural Resource Planning

- Develop, update, and implement county watershed plans, shoreline master program, salmon recovery plans, natural hazard, flood management, and other natural resource related plans in coordination with other departments and stakeholders (e.g., citizens, tribes, cities, utility districts, etc.).
- Seek community involvement and partnerships in natural resource planning.
- Coordinate natural resource planning efforts with landowners, cities, tribes, state and federal agencies, and other stakeholders.
- Conduct review of fish habitat and watershed restoration projects permit exemption requests.
- Seek and manage funding (i.e., grants) to develop and implement natural resource-related plans.
- Represent the county on various natural resource related committees and work groups.

Geographic Information Systems (GIS) Development and Support

- Develop and maintain geographic information (e.g., critical areas, zoning, parcels, etc.), the county permitting system, and associated data to support department and county functions.
- Provide useful geographic, regulatory, resource, and community information (e.g., maps, data reports) to the building and planning divisions, other departments, other agencies, and the public.
- Provide technical assistance to other county departments and outside agencies on special projects consistent with department and county objectives.
- Coordinate and automate electronic information storage and flow to maximize department and county objectives.

Streamkeepers

- Manage the county citizen-based, volunteer watershed and stream monitoring program.
- Facilitate public involvement in stream monitoring and watershed stewardship through public outreach and training.
- Provide useful, credible data to local natural resource planners acting to protect and restore streams.
- Assist citizens, organizations, and governments in need of special monitoring services.

Salmon Restoration & Recovery

- Provide organizational development and support to help facilitate efforts of the North Olympic Peninsula and North Pacific Coast lead entities for salmon restoration.
- Manage a public grant application process for Salmon Recovery Funding Board grants which provide funding and needed salmon habitat restoration projects throughout Water Resource Inventory Areas 17 (part), 18, 19 & 20 (part).
- Assist with the local grant application process for Community Salmon Funds.
- Collaborate and participate with regional salmon recovery organizations and sustainability efforts.
- Work to help further recovery of ESA-listed Lake Ozette Sockeye, Puget Sound Chinook, Hood Canal Summer Chum and steelhead, as well as other struggling salmon species particularly through the development of proposed project lists.
- Gain information about salmon recovery funding opportunities that can be shared with local lead entities, landowners and restoration practitioners.
- Educate the public about the need for salmon restoration and how they can help further recovery.

Appointed Boards and Committees

- Provide administrative and technical support to the following five advisory bodies appointed by the Board of Clallam County Commissioners: Clallam County Planning Commission; Clallam County Permit Advisory Board; Carlsborg Community Advisory Council; Clallam Bay/Seki Community Advisory Council; and, Clallam County Marine Resources Committee.

Objectives:

General

- Continue to perform core planning, permitting and environmental protection functions, as listed above.

Code Enforcement and Compliance

- To continue development of a comprehensive set of code enforcement policies and procedures in the implementation of a broad based code enforcement program, including a proactive, educational component that emphasizes voluntary compliance throughout the county.
- To identify, make available and utilize all applicable local, state and federal codes and laws.
- To continue setting up a consistent and effective working policy between the DCD Code Enforcement Division, other county departments, and agencies with overlapping jurisdictional authority.
- To effectively respond, in a timely manner, to investigative requests and complaints, based on workload and case priority systems.
- Identification of and budgeting provision for state certification requirements.
- Maintain an active role in the professional organizations representing statewide code enforcement professionalism and training efforts.

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- As part of the county Community Oriented Policing (COP) team, to coordinate and deliver code enforcement services in the application of Problem Oriented Policing (POP) to address countywide crime prevention efforts affecting issues of health, safety and welfare.
 - To maximize voluntary compliance agreements in the resolution of code enforcement issues through application of appropriate laws and code.

Development Review and Permitting

- Develop a permitting process training manual for on-going changes in department procedures.
- Evaluate permit fee structure and implement changes, as appropriate.
- Assist with comprehensive plan and development regulation updates.
- Assist with 2009-2012 Clallam County Shoreline Master Program update development and administration.
- Maintain and update public guidance information (brochures, internet, etc.) to inform the public on county development regulations and application process.
- Maintain an active role in the professional organizations representing statewide building and planning professionalism, training efforts, and certifications.
- Continue to provide training opportunities for staff in the ever changing building environment.
- Continue to work with code compliance division to build community interest, partnerships, and funding for redevelopment and clean-up of brownfield sites.

Growth Management Planning

- Provide continued planning support for County response to the Western Washington Growth Management Hearing Board (WWGMHB) 2008/09 rulings of noncompliance with state Growth Management Act.
- Assist with 2009-2012 Clallam County Shoreline Master Program update development and administration.
- Provide planning support to evaluate and take action, as needed, to update the county comprehensive plan and development regulations for continued compliance with RCW 36.70A.130.
- Update comprehensive plan and development regulations (e.g., zoning, land division).
- Build on past and current efforts to develop and implement a comprehensive stormwater management program, including pursuing additional grants.
- Build on past and current efforts to develop and implement a comprehensive approach to wastewater collection, treatment, and reuse for the Carlsborg Urban Growth Area, including pursuing available grants.
- Provide continued technical and administrative support to the Clallam County Planning Commission and Carlsborg Community Advisory Council.
- Provide county representation and assistance to various technical and policy related committees and work groups involved with growth management, shoreline, and natural resource planning, as appropriate.

Natural Resource Planning

- Adopt WRIA 19 Watershed Plan.
- Continue to implement WRIAs 18 and 20 Watershed Plans.
- Continue to participate in local and regional efforts for Puget Sound and Coast region salmonid recovery.
- Implement the newly adopted Dungeness River Flood Hazard Reduction Plan.
- Continue to coordinate an update of county FEMA floodplain maps with the Department of Ecology.
- Provide continued administrative and technical support to the Marine Resources Committee.
- Continue public outreach on county watershed planning and salmonid recovery efforts.
- Provide county representation and technical assistance to various natural resource related committees, including but not limited to: Straits Area Working Group; Marine Resources Committees (Juan de Fuca and Coastal); Dungeness River Management Team; Elwha-Morse Management Team; North Olympic Land

Trust Conservation Committee; Salmon Recovery Technical Review Groups (TRGs); Dungeness River Restoration Work Group; WRIA 19 planning unit; WRIA 19 Initiating Governments (IGs); WRIA 20 planning unit & IGs; Clallam River Habitat Assessment Work group, North Olympic Peninsula Lead Entity, North Pacific Coast Lead Entity, Lake Ozette Sockeye Recovery Plan Steering Committee, and Elwha Ecosystem Restoration Workgroup.

- Initiate 3-year project to update the Clallam County Shoreline Master Program. Key work tasks for 2009-2010 include, but are not limited to: secure \$550,000 grant contract with Ecology; public participation plan; county-wide shoreline inventory, analysis, and characterization; community visioning process; draft restoration plan; and identification of draft shoreline management strategies.

Geographic Information Systems

- Review and update the department GIS 5-year work plan.
- Complete the county-wide remapping of streams based on LIDAR topography, where available; and, stream threshold modeling. Continue to work with Washington DNR to integrate this remapped stream layer into their statewide stream layer.
- Create and implement a more effective and timely update procedure for critical area data layers incorporating new information generated through permit review and new studies.
- Continue to maintain and enhance county web site, including web access to database information (Web reports) for Streamkeepers, property documents, permitting, and further geographic integration.
- Continue to integrate more data creation and maintenance into ArcGIS, utilizing its automation capabilities.
- Support the GIS Steering Committee, and coordinate DCD GIS efforts with Assessor's GIS.
- Upgrade aging web map server hardware and software, test and integrate new GIS server technologies, and increase server disk space to make more image data available on web maps.
- Create and maintain metadata (i.e., data documentation) for all standard, publicly available GIS datasets.
- Place standard GIS data layers on a public FTP site for unassisted download as metadata is completed.
- Continue to enhance integration of parcel, GIS, and Permit databases, including maintaining permit and land division history.
- Continue to reconcile discrepancies between county parcel data and other data layers.
- Enhance LiDAR and 3D data products, including further revision of critical area map layers.
- Improve accuracy of GIS address layer and integrate it with county addressing, road databases, and parcel record management functions.
- Convert existing addressing database application to a new open source software.
- Evaluate open source software and other software applications to replace current permitting software.

Streamkeepers

- Continue to manage collection of data by volunteers at Streamkeepers' monitoring sites.
- Review and revise Streamkeepers' monitoring program (sites, measurements, protocols, Quality Control/Quality Assurance procedures, etc.).
- Continue special projects performed at the request of clients.
- Continue outreach, training, and educational workshops.
- Reach out to all watershed-planning, restoration, and salmon-recovery groups at work in Clallam County to collaborate on monitoring.
- Seek funding through partnerships, grants, and fee-for-service agreements.
- Manage and enhance the Clallam County Water Resources database and report on data through various media to multiple audiences.

Salmon Restoration and Recovery

- Continue facilitation, support and organizational development for North Pacific Coast Lead Entity (NPCLE) and North Olympic Peninsula Lead Entity (NOPLE) for salmon restoration and recovery.
- With NOPLE, transition from Shared Salmon Strategy to Puget Sound Partnership in terms of regional recovery efforts along with the Hood Canal Coordinating Council for summer chum recovery.
- With NPCLE, support development of coastal, regional, sustainability organization, Washington Coast Sustainable Salmon Partnership.
- Attempt to further diversify lead entity funding sources.
- Continue running public grant processes for Salmon Recovery Funding Board grants, Community Salmon Fund and other applicable funding opportunities.
- Increase public involvement, education, and outreach.
- Continue to gain and share funding opportunities with local land owners and restoration practitioners.
- Take next steps needed to support recovery of ESA-listed Lake Ozette Sockeye, Puget Sound Chinook, Hood Canal Summer chum, and Steelhead, as well as other struggling species.

Accomplishments in 2009:

Development Review and Permitting

- Processed building, land use, and environmental permit and approval applications (*See number of permits processed under workload indicators*).
- Provided staff support for monthly meetings of the Permit Advisory Board.
- Updated Building and Construction Code to recognize current state building codes.
- Continued to enhance the use of the Permit System as a document management platform for parcel and project related documents.
- Coordinated efforts of Clallam County's Climate Action Group to analyze and reduce the county's carbon footprint, including development of a Clallam County Climate Action Plan.
- Assisted with community visioning process for Clallam Bay-Seki and also a government stakeholders' workshop related to brownfield redevelopment.

Code Enforcement

- Continued development of the Code Enforcement Division within the Community Development Department through:
 - Continued recruitment, placement and training of ten Special Deputy Volunteers.
 - Development of policies, procedures and budgetary functions for division operations.
 - Continuation of the cooperative working agreements with allied state and local agencies.
 - Joined in initiation of the county team efforts to address community health, safety and welfare issues through the combined efforts of the Community Oriented Policing philosophy by:
 - Identification of critical need areas within the county which would benefit the most from neighborhood re-vitalization efforts.
 - Successful team implementation of nine interactive Community Oriented Policing program projects, which comprehensively address the complete range of health, safety and welfare issues that impact the county residents.
- Code Enforcement Workload Indicators:
 - Receive, review and initially respond to incoming complaints and investigations within five business days, 90% of the time.

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- Increase the Voluntary Compliance dispositions in all categories of code enforcement compliance case assignments by 10% to 80%.
 - In promoting the importance of Community Oriented Policing efforts, the continued presentation of a quality-of-life-specific public education marketing program (utilizing public speaking engagements and the neighborhood watch program platforms).
 - Promote the newly designed and initiated Clallam County Code Enforcement program website for public reporting of code enforcement issues and for educational awareness.
 - Continue the development of a volunteer based Special Deputy program in the assistance of investigative processing of code enforcement cases.

Growth Management

- Provided planning support for County response to Western Washington Growth Management Hearing Board (WWGMHB) rulings of noncompliance and invalidity, as follows:
 - *Dry Creek Coalition & Futurewise v. Clallam County, Case No. 07-2-0018c, April 23, 2008 Final Decision and Order;*
 - *Dry Creek Coalition & Futurewise v. Clallam County, Case No. 07-2-0018c, January 30, 2009 Final Decision and Order;*
 - *Dry Creek Coalition v. Clallam County, Case No. 08-2-0033, June 12, 2009 Final Decision and Order;*
 - *Continuation, in part, of Interim Controls re Blyn, Carlsborg UGA, and R2/RW2 in January, 2009, and Continuation, in part, of Interim Controls re Carlsborg UGA, and R2/RW2 in June, 2009;*
 - *Adoption of Interim Controls re Sequim UGA's Palo Verde neighborhood in December, 2008, and Continuation of Interim Controls re Sequim UGA's Palo Verde neighborhood in June, 2009;*
 - *Judicial Appeal in Clallam County Superior Court.*
- Administered five grants addressing farmland preservation, stormwater management, and Carlsborg sewer planning totaling more than \$1.2 million.
- Completed \$75,000 state grant that supported public process and development of a draft Carlsborg Urban Growth Area (UGA) Sewer Facility Plan in partnership with Clallam County PUD #1 and a draft land use plan and strategies for the Carlsborg UGA.
- Completed a Farmland Preservation Strategy Report and other deliverables under the \$25,000 Washington State Conservation Commission's farmland preservation grant.
- Completed \$75,000 Local Government Stormwater Management grant that supported county stream mapping updates, certified erosion and sediment control training, built green land excavator workshop training, stormwater and sediment analyses, and GIS and computer hardware and software.
- Commenced work on the \$719,000, 3-year EPA West Coast Estuaries Initiative Targeted Watershed Grant project including, but not limited to: obtaining approval of stormwater monitoring protocol, stormwater event sampling, training volunteers for stormwater monitoring; and mapping natural/constructed drainages.
- Provided staff support to successfully finalize purchase of a permanent agricultural conservation easement on approximately 37 acres of farmland in partnership with Friends of the Fields, North Olympic Land Trust and state grant funding.
- Held several work sessions with the Planning Commission on the City of Port Angeles request to update the unincorporated Port Angeles UGA with city-equivalent zoning.
- Processed approximately 22 current use assessment applications for open space and forest land enrollment.
- Continued work on updates to the county open space codes.

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- Participant at Dungeness Water Executive Committee and other meetings related to in-stream flow rule-making for WRIA 18.
 - Participant at monthly meetings with City of Port Angeles to discuss and coordinate area planning and infrastructure issues.
 - Provided landowner assistance on growth management planning.
 - Provided staff support for the Dept. of Environmental Health's On-site Septic Program. Assisted with development of an On-site Septic Workshop in the Marine Recovery Area on June 11, 2009.

Natural Resources

- Successfully managed 16 major grants, including: Marine Resources Committee; WDFW Exploratory Coastal MRC; Dungeness River Estuary Restoration; Dungeness Flood Hazard Plan; Conservation Stewardship; WRIA 18 Watershed Council; WRIA 18 Water Conservation; WRIA 19 Watershed Planning; WRIA 18 and 19 Stream Gaging; WRIA 20 Planning Unit Support; WRIA 20 Detailed Implementation Plan; Dungeness Dike Setback; Elwha Estuary Restoration; Puget Sound Partnership; Stream Gaging in WRIs 18 and 19.
- Finalized Dungeness River Comprehensive Flood Hazard Management Plan, adopted by BOCC June 2009.
- Continued to coordinate the development of a WRIA 19 Watershed Plan.
- Continued WRIA 18 Watershed Plan implementation, including coordinating the Elwha-Morse Management Team, supporting the Dungeness River Management Team, and completing a water conservation outreach program.
- Served as liaison between local groups and NASA researchers to identify NASA tools that will provide value to watersheds. Presented results nationally in a workshop setting.
- Secured conservation easements through the North Olympic Land Trust, including protection of key riparian and estuarine habitat on the Strait of Juan de Fuca.
- Initiated efforts to design a set back of the Army Corps dike in the lower Dungeness River, including property purchase and set back engineering details.
- Decommissioned septic system and wells, and removed houses on lands purchased by the County within the estuarine floodplain of the Dungeness River.
- Managed restoration projects on the Dungeness and Elwha rivers; conducted studies on the Elwha nearshore.
- Continued to implement the WRIA 18 salmonid recovery plan.
- Led efforts to create fish passage in the Elwha River estuary.
- Provided technical guidance for salmon recovery projects throughout Clallam County, including collaboration with area tribes, governments and non-profit organizations in developing a salmon recovery project list which will be submitted to Puget Sound Partnership and the State Legislature.
- Presented results of salmon habitat restoration and shoreline inventory projects at regional meetings and conferences.
- Supported efforts of WDFW and Jamestown S'Klallam Tribe to seek funding for further Dungeness Estuary restoration.
- Provided both administrative and technical assistance to the Marine Resources Committee and new Coastal Exploratory Marine Resources Committee.
- Provided environmental review on development permits and environmental code violations.
- Staff support and/or county representative on the following natural resource-related work groups: Marine Resource Committee; Dungeness River Management Team; Elwha-Morse Management Team; North Olympic Land Trust Conservation Committee; NOPLS and NPCLE Salmon Recovery Technical Review Group; Dungeness River Restoration Work Group; WRIA 19 planning unit; WRIA 19 Initiating

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- Governments; Clallam River Habitat Assessment Work Group; North Olympic Peninsula Lead Entity; Lake Ozette Steering Committee; Elwha Nearshore Consortium; and Elwha Ecosystem Restoration Workgroup.
- Supported efforts of the Puget Sound Partnership, including staff serving on the Straits Action Area Working Group and participating in Partnership meetings, workshops, and conference calls.

Geographic Information Systems (GIS)

- Maintained and updated department information on Internet.
- Update and maintenance of county and department data layers.
- Furthered updates to county-wide stream re-mapping project including, but not limited to: established project guidelines and policies to integrate Clallam County-wide stream mapping into the statewide hydro dataset; created an online review process for public and agency review of changes to the stream maps or stream typing, using Clallam County's web maps; integrated Clallam River watershed stream data into the state stream layer; and substantially completed remapping of streams in the east end of the county using LiDAR contours and GIS modeling techniques.
- Provided GIS and Database support for comprehensive plan and watershed planning efforts.
- Implemented a complex and robust parcel data integration system between Assessor, GIS, and permit systems bringing parcel data to an unprecedented county-wide currency. Further enhancement in 2009/2010 is anticipated.
- Assisted the Health and Human Services Department as part of a grant funded project to create a septic system data base of over 16,000 records with automated update tools as a key element of the County's Septic Operation and Maintenance Program.
- Upgraded PermitPlan software and reports. Some debugging remains, but this major upgrade should be completed this year.
- Provided fee-supported GIS products to the public (e.g. LiDAR contours, data layers).
- Assisted on review of final plats and surveys.
- Registered the county zoning layer to the parcel layer.
- Increased coordination with Assessor GIS staff, including joint facilitation of the GIS Steering Committee.
- Worked with IT Dept. to upgrade the aging computing hardware supporting the GIS. The GIS data server has been replaced, providing significantly more disk space. Other servers are pending software upgrades.

Streamkeepers

- 188 active volunteers (an all-time high), 17 new in 2009.
- In 2008, volunteers logged ~4350 hours (an all-time high), for in-kind value of ~\$88,300 (based on value of \$17.92/hr for volunteer time – established by Independent Sector in 2006). This figure underestimates the true value, as much of the volunteer effort is highly technical and, if purchased in the market, would be worth in excess of \$100,000.
- Volunteers have been performing basic ambient monitoring at 40 sites on 19 streams and collecting at 69 bacterial-sampling sites on 19 streams, ranging from Sequim to Forks.
- The Volunteer Research Team continues to analyze and report on data findings, including draft of report on effort to develop a multi-metric index of physical-habitat indicators..
- The Volunteer Education and Outreach team has developed PowerPoint® presentations and presented them to a variety of community groups.
- Expanded and updated Clallam County Water Resources database.
- For the first time, under a precedent set by Streamkeepers, the WA Dept. of Ecology has used biological assessment data for the combined 303(d)/305(b) list under the federal Clean Water Act.
- Conducted numerous volunteer training events and updated the Volunteer Handbook.

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- Issued periodic “In the Flow” newsletters and continuously update our web site.
 - Rendered assistance on five special monitoring projects in partnership with other agencies/entities.
 - Began implementation of the stormwater monitoring & data analysis component of the EPA grant DCD has received to design, adopt, and implement a comprehensive stormwater management plan.
 - Continued outreach to watershed-planning, restoration, and salmon-recovery groups at work in Clallam County to collaborate on monitoring.
 - Various agencies and organizations have used Streamkeepers’ data in support of watershed management and restoration.

Salmon Restoration & Recovery

North Pacific Coast Lead Entity (NPCLE):

- Initiated work on complete re-write of its salmon recovery strategy.
- Continued to participate in the development of the new regional coastal organization known as the Washington Coast Sustainable Salmon Partnership.
- Conducted its second and initiated its third individual grant round in 2008-09 for Salmon Recovery Funding Board grants.
- Continued to maintain WA Dept. of Fish & Wildlife (WDFW) Habitat Work Schedule with local salmon restoration and recovery active and proposed projects.

North Olympic Peninsula Lead Entity (NOPLE):

- Major revision of its strategy for salmon restoration & recovery.
- Continued work on transitioning into salmon recovery implementation and emphasis on ecosystem restoration.
- Coordinated with the Hood Canal Lead Entity on first joint process for summer chum funding.
- Continued implementation of the Puget Sound Partnership (PSP) Action Agenda; and furthered development of its collaborative relationship with the PSP.
- Administered a grant program to allocate funding from the Salmon Recovery Board and the Puget Sound Acquisition and Restoration Program (PSAR) for needed salmon restoration and recovery.
- Continued to maintain WDFW Habitat Work Schedule with local salmon restoration and recovery active and proposed projects.
- Provided additional funds to help further the creation of a draft WRIA 19 salmon recovery plan.
- Continued to host an intern from Western Washington University’s Huxley College of Environmental Studies, located at Peninsula College.
- Supported the submittal of three grants to NOAA for possible federal stimulus funds.
- Used grant funding to hire two, part-time restoration planners who worked on project development.
- Initiated a comprehensive monitoring inventory to move towards a more adaptive management approach.

Workload Indicators:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Estimate
Building Permits (includes sign & critical area review)	910	751	277	510
Building Inspections	10,764	8,561	3,332	6,120
Boundary Line Adjustments and Lot Combinations	32	24	16	30
Land Division Applications	84	52	15	30
Final Plats Received	80	61	21	35
Critical Area Review	251	179	67	130
State Environmental Policy Act Review	39	32	22	35
Shoreline Permits (not associated with other permit)	25	17	10	20
Variances	5	13	3	6
Conditional Use Permit	6	10	4	8
Class IV Forest Practice	4	5	0	3
Wireless Communication Facilities	5	2	0	1
Comprehensive Plan/Zoning Amendment Applications	1	3	0	1
Current Use Assessment Applications	71	43	22	40
Project Review	97	78	60	100
Code Enforcement - Requests for Investigation	452	458	221	475
Code Enforcement – estimated junk vehicles disposed of	2,500	1800	750	1500

Staffing Level:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Full Time Equivalents	31.05	31.05	29.13	28.00

Operating Budget

Revenues:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Taxes	0	0	0	0
Licenses and Permits	618,661	520,533	180,396	385,366
Intergovernmental Revenues	862,399	628,700	323,301	1,768,895
Charges for Goods and Services	477,951	431,534	146,619	223,536
Fines and Forfeits	650	1,050	550	2,000
Miscellaneous Revenues	0	3,553	633	0
Non-Revenues	0	0	0	0
Other Financing Sources	0	0	1,050,000	0
General Tax Support	595,376	835,964	775,114	1,062,263
TOTAL	\$2,441,467	\$2,421,334	\$2,476,613	\$3,442,060

Expenditures:

	2007 Actual	2008 Actual	6/30/09 Actual	2010 Budget
Salaries and Wages	1,417,753	1,449,703	783,204	1,557,477
Personnel Benefits	461,823	494,321	266,594	510,256
Supplies	78,232	49,367	28,465	84,645
Other Services and Charges	422,417	373,043	326,460	1,040,115
Intergovernmental Services	16,025	35	15	35
Interfund Payments for Services	45,217	54,865	24,090	249,532
Capital Outlay	0	0	1,047,785	0
TOTAL	\$2,441,467	\$2,421,334	\$2,476,613	\$3,442,060