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# District Court II

## Mission Statement:

To provide effective and timely resolution of legal matters, assuring dignified and fair treatment of all participants, while promoting respect for the justice system and maintaining the independence of the judiciary.

## Functions:

- Infractions; Traffic and Non-Traffic
- Misdemeanor and Gross Misdemeanor Offenses
- Probation Services
- Small Claims up to \$5000
- Civil Cases - \$75,000 and less
- Unlawful Harassment and Domestic Violence Protection Orders
- Name Changes
- Impound Hearings
- Felony – Preliminary Appearance
- Provide Superior Court Commissioner services as needed

## Long Term Goals:

- Continue to serve the citizens of the West End of Clallam County by maintaining an independent and efficient court providing personal attention and justice in each case.
- The court must comply with time standards as adopted by the Washington State Supreme Court while at the same time keeping current with incoming caseload.
- The court must report the court's activities as established by law and rule to the Administrative Office of the Courts, the Department of Licensing, the county, etc.; as well as respond to requests by law enforcement and private citizens.
- The court must promptly implement all changes in the law and procedures as established/enacted.

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- The court must act consistently and swiftly to enforce its orders.
  - The court must establish, maintain and preserve the records of all relevant court actions in accordance with rule and law.

## **Short Term Objectives:**

- Work with Information Technology to develop and implement a digital imaging system to improve archiving and retention of records.
- Proceed with court "computerization" program using technological advances to increase efficiency, accuracy and cost-effectiveness.
- Continue fine-tuning District Court II web site to increase public access to forms and other court-related information.
- Continue to participate in community outreach programs, such as Judges in the Classroom and the Street Law program, to educate the public, increase awareness of the courts and promote respect for the judiciary.

## **Accomplishments in 2009:**

- Participated in successful statewide debt reduction program to facilitate the collection of outstanding legal financial obligations.
- Valerie Russell, District Court II Employee, received a 2009 Excellence in Service award from Clallam County.
- Participated in the IHPS program with the Department of Licensing to provide additional service to the public by allowing court staff to independently remove DOL holds from defendants' licenses.
- Added improved public address system, microphones and infra-red hearing assistance system to improve courtroom experience for all participants.
- Upgraded security measures in courtroom and court clerk's office to increase safety of all participants.
- Continued to refine and improve, with Information Technology's assistance, the court's popular online mitigation and contested hearing option.
- Continuation of superior court truancy hearings for convenience of West End students, families and administrators.
- Continued participation with other courts at both district and superior court levels.
- Substantial progress toward complete computerization of court orders and forms.

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## Workload Indicators:

|                             | 2007 Actual  | 2008 Actual  | 6/30/2009 Actual | 2010 Estimate |
|-----------------------------|--------------|--------------|------------------|---------------|
| Infractions                 | 1,783        | 1,527        | 830              | 1,750         |
| Driving Under the Influence | 82           | 82           | 40               | 90            |
| Criminal Traffic            | 194          | 190          | 93               | 200           |
| Criminal Misdemeanors       | 377          | 299          | 157              | 350           |
| Civil Suits                 | 53           | 71           | 21               | 70            |
| Small Claims                | 17           | 13           | 2                | 10            |
| Civil Protection Order      | 84           | 63           | 46               | 75            |
| <b>CASELOAD TOTALS</b>      | <b>2,590</b> | <b>2,245</b> | <b>1,189</b>     | <b>2,545</b>  |

## Staffing Level:

|                       | 2007 Actual | 2008 Actual | 6/30/09 Actual | 2010 Budget |
|-----------------------|-------------|-------------|----------------|-------------|
| Full Time Equivalents | 3.41        | 3.41        | 3.41           | 3.41        |

## Operating Budget

### Revenues:

|                                | 2007 Actual | 2008 Actual | 6/30/09 Actual | 2010 Budget |
|--------------------------------|-------------|-------------|----------------|-------------|
| Taxes                          | 0           | 0           | 0              | 0           |
| Licenses and Permits           | 0           | 0           | 0              | 0           |
| Intergovernmental Revenues     | 25,225      | 29,726      | 14,001         | 32,000      |
| Charges for Goods and Services | 60,478      | 65,592      | 31,194         | 41,651      |
| Fines and Forfeits             | 136,838     | 134,218     | 67,724         | 150,100     |
| Miscellaneous Revenues         | 3,030       | 3,584       | 1,571          | 3,420       |

|                         |                  |                  |                  |                  |
|-------------------------|------------------|------------------|------------------|------------------|
| Non-revenues            | 0                | 0                | 432              | 1,000            |
| Other Financing Sources | 0                | 0                | 0                | 0                |
| General Tax Support     | 101,479          | 107,100          | 71,602           | 114,063          |
| <b>TOTAL</b>            | <b>\$327,050</b> | <b>\$340,220</b> | <b>\$186,524</b> | <b>\$342,234</b> |

**Expenditures:**

|                                 | 2007 Actual      | 2008 Actual      | 6/30/09 Actual   | 2010 Budget      |
|---------------------------------|------------------|------------------|------------------|------------------|
| Salaries and Wages              | 194,910          | 204,200          | 118,001          | 219,262          |
| Personnel Benefits              | 59,012           | 63,440           | 37,977           | 67,142           |
| Supplies                        | 8,747            | 7,461            | 5,445            | 7,200            |
| Other Services and Charges      | 44,598           | 45,232           | 23,551           | 48,530           |
| Intergovernmental Services      | 0                | 0                | 0                | 0                |
| Interfund Payments for Services | 19,783           | 19,887           | 1,550            | 100              |
| Capital Outlay                  | 0                | 0                | 0                | 0                |
| <b>TOTAL</b>                    | <b>\$327,050</b> | <b>\$340,220</b> | <b>\$186,524</b> | <b>\$342,234</b> |

**Agency Structure:**

