



Treasurer
00100.231.

Mission Statement

The mission of the Clallam County Treasurer's Office is to administer its duties in a manner that assures public confidence in its accuracy, productivity, and fairness.

Function

The county treasurer holds a key position of public trust in the financial affairs of local government. Acting as the bank for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units.

The major responsibilities of the county treasurer can be summarized in the following areas:

- Receipting and accounting of revenue
- Collection of taxes
- Disbursement of funds
- Cash management
- Debt management

Goals

1. Continue review and finetuning of internal controls and procedures
2. Adopt additional electronic applications that improve efficiency, accountability, and customer service
3. Obtain input and feedback from the various districts on how the Treasurer's office can better service them
4. Research investment programs for replacement of existing program (which is no longer supported and runs on outdated computer platform)

Workload Indicators

| | 2009 Actual | 2010 Actual | 6/30/11 Actual |
|---|-------------|-------------|----------------|
| Real and personal property and misc. receipts # | 85,156 | 67,744 | 39,152 |
| Name and address changes completed # | 15,130 | | |
| Real estate excise tax transactions # | 2,842 | 2,621 | 1,250 |
| Average daily cash receipts (\$) (Eden & PACS) | \$3,478 | \$4,309 | \$4,750 |
| Average daily tax receipts (\$) (PACS only) | \$2,352 | \$2,950 | \$3,235 |
| Individual tax statements # | 40,843 | 40,620 | 32,974* |

| | | | |
|--------------------------------|--------------|--------------|--------------|
| RID accounts # | 30 | 39 | 37 |
| Warrant reconciliation items # | 57,476 | 55,248 | 25,549 |
| Investments (\$) | \$89,708,501 | \$99,491,819 | \$93,116,764 |
| Bankruptcies # | 45 | 41 | 41 |
| Cancellations/Supplementals # | 1,061 | 1,629 | 1,014 |

*lower because 2011 May delinquents were printed only for 2011 delinquent taxes and not prior years

Grant Funding Sources

This fund does not receive any grant revenue.

Revenues

| | 2009 Actual | 2010 Actual | 6/30/11 Actual | 2012 Budget |
|--------------------------------|-------------|-------------|----------------|-------------|
| Taxes | 13,498,217 | 14,344,393 | 7,677,153 | 15,190,500 |
| Licenses and Permits | 180,980 | 182,397 | 91,998 | 180,000 |
| Intergovernmental Revenues | 765,318 | 841,081 | 752,012 | 770,000 |
| Charges for Goods and Services | 76,799 | 67,085 | 52,115 | 82,200 |
| Fines and Forfeits | 0 | 0 | 0 | 0 |
| Miscellaneous Revenues | 1,419,130 | 718,457 | 117,550 | 247,377 |
| Other Financing Sources | 516,416 | 813,050 | 271,291 | 600,000 |
| Transfers In | 400,000 | 400,000 | 400,000 | 400,000 |
| General Tax Support | -16,386,417 | -16,808,098 | -9,044,762 | -16,815,371 |
| Total | \$470,443 | \$558,365 | \$317,357 | \$654,706 |

Expenditures

| | 2009 Actual | 2010 Actual | 6/30/11 Actual | 2012 Budget |
|---------------------------------|-------------|-------------|----------------|-------------|
| Salaries and Wages | 304,483 | 310,072 | 153,654 | 308,524 |
| Personnel Benefits | 97,088 | 93,729 | 47,099 | 91,877 |
| Supplies | 11,516 | 13,929 | 8,423 | 15,000 |
| Other Services and Charges | 30,297 | 48,494 | 77,150 | 139,305 |
| Intergovernmental Services | 27,059 | 88,110 | 29,365 | 100,000 |
| Capital Outlays | 0 | 4,031 | 1,666 | 0 |
| Interfund Payments for Services | 0 | 0 | 0 | 0 |
| Transfers Out | 0 | 0 | 0 | 0 |
| Total | \$470,443 | \$558,365 | \$317,357 | \$654,706 |

Staffing

| | 2009 Budget | 2010 Budget | 2011 Budget | 2012 Budget |
|-----------------------|-------------|-------------|-------------|-------------|
| Full Time Equivalents | 5.75 | 5.50 | 5.19 | 5.40 |