



BUDGET RESOLUTION 10, 2012
ADOPTING THE 2013 CLALLAM COUNTY BUDGET

THE BOARD OF CLALLAM COUNTY COMMISSIONERS finds as follows:

1. The procedural processes required for the adoption of the 2013 Clallam County budget are completed. The required public hearing on the final proposed budget occurred December 4, 2012.
2. A true and correct copy of the budget is on file in the County Commissioners' office, and is also available at www.clallam.net a summary of which is attached and marked as "Exhibit A," and fully incorporated in this resolution by this reference.
3. The Board of Commissioners intends to allow departments proper management flexibility over their budgets and to discourage changes to any department's appropriations or approve emergency budget requests for 2013 unless documented circumstances exist that could not have been foreseen during the budget planning process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS, in consideration of the above findings of fact:

1. The 2013 Clallam County Final Budget, with attached summary marked "Exhibit A," is on file in the Commissioners' office and incorporated by this reference is hereby adopted. The complete budget is available at www.clallam.net. It may also be inspected in the Commissioners' Office, 223 East 4th Street, Room 150, Port Angeles, Monday through Friday from 8:30 a.m. to 4:30 p.m. or purchased for \$0.15 per printed side.
2. All funds are adopted in accordance with the County's General Financial Policies. In addition, the following policies and/or restrictions apply:
 - Filling of vacant positions will occur only with the approval of the Administrator. The Administrator may implement other budget guidelines as necessary.
 - Each budget program (identified by an 8-digit budget number) is separate for budget purposes. Elected officials and department heads cannot combine those budgets for combined bottom line budgeting.
 - The Public Works Department will maintain detailed budgets in CAMS with the format and numbering necessary for automated transfer of detailed revenue, expenditure, payroll, and other data to the County's financial system. Detailed budgets are available to the public upon request. The department will follow the same policies and restrictions on these funds as any other.
3. Expenditures for Fund 30101.611 (Real Estate Excise Tax Fund) are intended to be in addition to other funds that may be available. Projects receiving Real Estate Excise Tax Funds are identified in the adopted budget and in the County's Capital Facilities Plan.
4. Changes or additions to this budget shall be made only in the form required by law, policies, and/or ordinances of the Board of County Commissioners.
5. The vehicle allowance for the Elected Officials listed in County Administrative Policy 220 is hereby reduced from \$400/month to \$60/month and remains at \$400/month for all Appointed Officials whose contracts call for a vehicle allowance.

PASSED AND ADOPTED this eleventh day of December 2012

BOARD OF CLALLAM COUNTY COMMISSIONERS


Howard V. Doherty, Jr., Chair


Jim McEntire


Michael C. Chapman

ATTEST:


Trish Holden, CMC, Clerk of the Board