
District Court II

Mission Statement:

To provide effective and timely resolution of legal matters, assuring dignified and fair treatment of all participants, while promoting respect for the justice system and maintaining the independence of the judiciary.

Functions:

- Infractions; Traffic and Non-Traffic
- Misdemeanor and Gross Misdemeanor Offenses
- Probation Services
- Small Claims up to \$5000
- Civil Cases - \$75,000 and less
- Unlawful Harassment and Domestic Violence Protection Orders
- Name Changes
- Impound Hearings
- Felony – Preliminary Appearance
- Provide Superior Court Commissioner services as needed

Long Term Goals:

- Continue to serve the citizens of the West End of Clallam County by maintaining an independent and efficient court providing personal attention and justice in each case.
- The court must comply with time standards as adopted by the Washington State Supreme Court while at the same time keeping current with incoming caseload.
- The court must report the court's activities as established by law and rule to the Administrative Office of the Courts, the Department of Licensing, the county, etc.; as well as respond to requests by law enforcement and private citizens.
- The court must promptly implement all changes in the law and procedures as established/enacted.

-
- The court must act consistently and swiftly to enforce its orders.
 - The court must establish, maintain and preserve the records of all relevant court actions in accordance with rule and law.

Short Term Objectives:

- Work with Information Technology to develop and implement a digital imaging system to improve archiving and retention of records.
- Continue to work toward establishing basic court security measures to ensure safety of public and court staff by taking all necessary steps to ensure completion of basic security improvements identified and approved by the county years ago.
- Continue process of obtaining and installing public address and assisted listening systems to improve the public's ability to participate in the judicial process. Both the public address system and the assisted listening system have been approved by the county for several years—the current goal is to proceed to the installation phase.
- Proceed with court "computerization" program using technological advances to increase efficiency, accuracy and cost-effectiveness.
- Continue fine-tuning District Court II web site to increase public access to forms and other court-related information.
- Continue to participate in community outreach programs, such as Judges in the Classroom and the Street Law program, to educate the public, increase awareness of the courts and promote respect for the judiciary.

Accomplishments in 2008:

- Established successful "Save Money in May" program to facilitate the collection of outstanding legal financial obligations during the period when stimulus checks were distributed.
- Continued to refine and improve, with Information Technology's assistance, the court's popular online mitigation and contested hearing option.
- Upgraded Probation Department's identification system with new digital technology.
- Implemented a new time pay fee to recoup administrative costs associated with time pay agreements.
- Continuation of superior court truancy hearings for convenience of West End students, families and administrators.
- Continued participation with other courts at both district and superior court levels.
- Substantial progress toward complete computerization of court orders and forms.

Workload Indicators:

| | 2006 Actual | 2007 Actual | 6/30/2008 Actual | 2009 Estimate |
|-----------------------------|--------------|--------------|------------------|---------------|
| Infractions | 1,741 | 1783 | 756 | 1750 |
| Driving Under the Influence | 45 | 82 | 46 | 90 |
| Criminal Traffic | 167 | 194 | 103 | 200 |
| Criminal Misdemeanors | 362 | 377 | 142 | 400 |
| Civil Suits | 54 | 53 | 38 | 75 |
| Small Claims | 16 | 17 | 7 | 25 |
| Civil Protection Order | 79 | 84 | 31 | 75 |
| CASELOAD TOTALS | 2,464 | 2,590 | 1,123 | 2,615 |

Staffing Level:

| | 2006 Actual | 2007 Actual | 6/30/08 Actual | 2009 Budget |
|-----------------------|-------------|-------------|----------------|-------------|
| Full Time Equivalents | 3.41 | 3.41 | 3.41 | 3.41 |

Operating Budget

Revenues:

| | 2006 Actual | 2007 Actual | 6/30/2008 Actual | 2009 Budget |
|--------------------------------|------------------|------------------|------------------|------------------|
| Taxes | 0 | 0 | 0 | 0 |
| Licenses and Permits | 0 | 0 | 0 | 0 |
| Intergovernmental Revenues | 31,915 | 25,225 | 15,244 | 32,000 |
| Charges for Goods and Services | 57,780 | 60,478 | 31,680 | 70,860 |
| Fines and Forfeits | 134,337 | 136,838 | 66,855 | 151,301 |
| Miscellaneous Revenues | 2,808 | 3,030 | 1,885 | 2,470 |
| Nonrevenues | 18 | 0 | 59 | 100 |
| Other Financing Sources | 0 | 0 | 0 | 0 |
| General Tax Support | 81,387 | 101,479 | 81,443 | 114,996 |
| TOTAL | \$308,245 | \$327,050 | \$197,166 | \$371,727 |

Expenditures:

| | 2006 Actual | 2007 Actual | 6/30/2008 Actual | 2009 Budget |
|---------------------------------|------------------|------------------|------------------|------------------|
| Salaries and Wages | 185,649 | 194,910 | 117,650 | 223,861 |
| Personnel Benefits | 32,522 | 59,012 | 36,008 | 70,381 |
| Supplies | 8,894 | 8,747 | 3,651 | 7,200 |
| Other Services and Charges | 40,539 | 44,598 | 30,020 | 48,530 |
| Intergovernmental Services | 0 | 0 | 0 | 0 |
| Interfund Payments for Services | 40,641 | 19,783 | 9,837 | 21,755 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| TOTAL | \$308,245 | \$327,050 | \$197,166 | \$371,727 |

Agency Structure:

