

## WASHINGTON STATE VITAL RECORDS ACCEPTABLE PROOFS OF ELIGIBILITY DOCUMENTATION

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Self</b>	Nothing is needed if the name on your identity document matches the name listed on the certificate.	<i>Not applicable</i>	<i>Not applicable</i>	<i>Not applicable</i>
<b>Spouse/Domestic Partner</b>	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the subject of record on the requested certificate.	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the subject of record on the requested certificate.	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the subject of record on the requested certificate.	<i>Not applicable</i>
<b>Child</b>	Submit a copy of your birth certificate that links you to the subject of record on the requested certificate.	Submit a copy of your birth certificate that links you to the subject of record on the requested certificate.	Submit a copy of your birth certificate that links you to the subject of record on the requested certificate.	<i>Not applicable</i>
<b>Parent</b>	Nothing is needed if the name on your identity document matches one of the parent's names listed on the birth certificate.	Nothing is needed if the name on your identity document matches one of the parent's names listed on the birth certificate.	Nothing is needed if the name on your identity document matches one of the parent's names listed on the birth certificate.	Nothing is needed if the name on your identity document matches one of the parent's names listed on the birth certificate.
<b>Stepparent</b>	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the person named on the requested certificate.	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the person named on the requested certificate.	Submit a copy of your marriage, divorce, or domestic partnership certificate that links you to the person named on the requested certificate.	<i>Not applicable</i>

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Stepchild</b>	Submit a copy of your birth certificate and parent's marriage certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate and parent's marriage certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate and parent's marriage certificate that links you to one of the parents listed on the requested certificate.	<i>Not applicable</i>
<b>Sibling</b>	Submit a copy of your birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate that links you to one of the parents listed on the requested certificate.
<b>Grandparent</b>	Submit a copy of your child's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your child's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your child's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your child's birth certificate that links you to one of the parents listed on the requested certificate.
<b>Grandchild</b>	Submit a copy of your birth certificate, along with a copy of your parent's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate, along with a copy of your parent's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your birth certificate, along with a copy of your parent's birth certificate that links you to one of the parents listed on the requested certificate.	<i>Not applicable</i>

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

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<b>Great Grandparent</b>	Submit a copy of your child's birth certificate, along with a copy of your grandchild's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your child's birth certificate, along with a copy of your grandchild's birth certificate that links you to one of the parents listed on the requested certificate.	Submit a copy of your child's birth certificate, along with a copy of your grandchild's birth certificate that links you to one of the parents listed on the requested certificate.	<i>Not applicable</i>
<b>Legal Guardian</b>	Submit a copy of valid guardianship papers, certified by the court, naming you as the legal guardian over the subject of record on the requested certificate.	Submit a copy of valid guardianship papers, certified by the court, naming you as the legal guardian over the subject of record on the requested certificate.	Submit a copy of valid guardianship papers, certified by the court, naming you as the legal guardian over the subject of record on the requested certificate.	<i>Not applicable</i>
<b>Legal Representative</b>	Submit a certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit a certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit a certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit a certified copy of court records or legal documentation that authorizes you to act on the behalf of a parent named on the requested certificate.

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Authorized Representative</b>	Submit an Authorized Representative form or Power of Attorney documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit an Authorized Representative form or Power of Attorney documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit an Authorized Representative form or Power of Attorney documentation that authorizes you to act on the behalf of the person named on the requested certificate.	Submit an Authorized Representative form or Power of Attorney documentation that authorizes you to act on the behalf of the person named on the requested certificate.
<b>Government Agency</b>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Courts</b>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>	<p>Submit an identification card issued by your government agency that contains your full name and photograph.</p> <p>Submit a document or letter from a government agency stating the certificate will be used in the conduct of official duties or certified copy of court records or legal documentation that authorizes you to act on the behalf of the person named on the requested certificate.</p>
<b>Funeral director or funeral establishment within 12 months from the date of death</b>	<i>Not applicable</i>	Submit official business document identifying you are with the funeral establishment listed on the requested certificate.	Submit official business document identifying you are with the funeral establishment listed on the requested certificate.	Submit official business document identifying you are with the funeral establishment listed on the requested certificate.

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Next of Kin</b>  <b>*Specific order*</b> <b>1) Spouse/domestic partner</b> <b>2) Child</b> <b>3) Parent</b> <b>4) Sibling</b> <b>5) Grandchild</b> <b>6) Niece/Nephew</b>	<i>Not applicable</i>	Submit a copy of your birth certificate, along with a copy of your parent's birth certificate that links you to one of the parents listed on the requested certificate. As well as, submit death certificates proving you are the only living family member.	Submit a copy of your birth certificate, along with a copy of your parent's birth certificate that links you to one of the parents listed on the requested certificate. As well as, submit death certificates proving you are the only living family member.	<i>Not applicable</i>
<b>Person who has right to control disposition of human remains under <a href="#">RCW 68.50.160</a> named on the record</b>	<i>Not applicable</i>	Submit documentation, such as court records or other legal documentation that authorizes you to have the right to control the disposition of human remains of the person named on the requested certificate.	Submit documentation, such as court records or other legal documentation that authorizes you to have the right to control the disposition of human remains of the person named on the requested certificate.	<i>Not applicable</i>
<b>Title Insurer or Title Insurance Agent</b>	<i>Not applicable</i>	<i>Not applicable</i>	Submit official document or letter from organization that authorizes you as the title insurer or title insurance agent handling a transaction on behalf of the person named on the requested certificate.	<i>Not applicable</i>

## ACCEPTABLE PROOFS OF ELIGIBILITY CONTINUED

Applicant's Relationship to Certificate Holder	Birth Certificate	Long Form Death Certificate	Short Form Death Certificate	Fetal Death Certificate
<b>Determination related to the death or protection of a personal or property right related to the death</b>	<i>Not applicable</i>	<i>Not applicable</i>	Submit documentation, such as court records or other legal documentation that authorizes you to act on the behalf of the person named on the requested certificate for the determination related to the death or protection of a personal or property right related to the death.	<i>Not applicable</i>

**Important Note:** If the name on your identity document is different than the name listed on the certificate or documentation you provided, you may also be asked to submit documentation showing a legal name change.